

**BYLAW #562**

A BYLAW TO ADOPT A FINANCIAL PLAN FOR THE PERIOD OF 2000 TO 2004

WHEREAS section 327 of the *Municipal Act* RS Chap. 323 requires that Council adopt a financial plan for a period of five years, and

WHEREAS section 327.1 of the *Municipal Act* RS Chap. 323 requires that Council undertake a process of public consultation prior to the adoption of the financial plan,

NOW THEREFORE, the Council of the Village of Montrose, in open meeting assembled, hereby ENACTS AS FOLLOWS:

**SHORT TITLE**

1. (1) This Bylaw may be cited as the “**MONTROSE FINANCIAL PLAN 2000-2004 BYLAW**”.

**SERVICE PRIORITY POLICIES**

2. (1) “Essential Service” means a service to which the following criteria shall apply:
  - (a) Revenues raised to meet the demands of the service;
  - (b) Reserves maintained to provide for emergency funds;
  - (c) Reserves maintained for the replacement of plant and equipment;
  - (d) Maximum 12-month response time for replacement and upgrading work;
  - (e) Built-in redundancy;
  - (f) Borrowing to be authorized if current revenues are inadequate.
- (2) Essential Services shall include:
  - (a) The domestic water system;
  - (b) The sanitary sewer system;
  - (c) The storm drain system.
3. (1) “Secondary Service” means a service to which the following criteria shall apply:
  - a. Funding capped at a rate per capita for the Village population;
  - b. Reserves established to retain current year surpluses;
  - c. Service quality priority over service quantity;
  - d. Borrowing only as approved through the budget process.
- (2) Secondary Services shall include:
  - (a) Parks, playgrounds, and playing fields;
  - (b) Municipal buildings;
  - (c) Road system;
  - (d) Solid waste removal.
4. (1) “Tertiary Service” means a service to which the following criteria shall apply:
  - (a) Funding capped at a rate per capita for the Village population;
  - (b) Key task scheduling;
  - (c) Surpluses to higher priorities;
  - (d) Borrowing by referendum only;
  - (e) Interruptible projects.
- (2) Tertiary Services shall include:
  - (a) General Governance;
  - (b) Social Services.

**REVENUE POLICIES**

5. (1) Direct user fees shall be the source of funding for:
  - (a) Part of the operations and maintenance cost of the water system;
  - (b) Part of the operations and maintenance cost of the sewer system;
  - (c) 100% of the operations and maintenance cost of the garbage service.
- (2) Flat user fees shall be the source of funding for:
  - (a) Part of the operations and maintenance cost of the water system;
  - (b) Part of the operations and maintenance cost of the sewer system.
6. (1) Parcel taxes shall be the source of funding for:
  - (a) 25% of the operations and maintenance cost of the water system;
  - (b) 15% of the operations and maintenance cost of the sewer system;
  - (c) 100% of the operations and maintenance cost of the storm drain system.
7. (1) Ad valorem taxes shall be the default source of funding for all services for which no designated source of funding is identified in this Bylaw.

## GENERAL MATTERS

8. (1) For the purpose of this Bylaw, the funding sources and levels indicated shall be considered target levels to be achieved over the term of this financial plan.
- (2) All excess revenues or excess expenditures accrued in the Water Operating Fund or the Sewer Operating Fund over the course of a fiscal year shall be transferred to the General Operating Fund.
9. (1) The planned revenues and expenditures for the years 2000 to 2004 relating to the General Operating Fund shall be those recorded on Schedule "A" attached to, and forming part of this Bylaw.
- (2) The planned revenues and expenditures for the years 2000 to 2004 relating to the Water Operating Fund shall be those recorded on Schedule "B" attached to, and forming part of this Bylaw.
- (3) The planned revenues and expenditures for the years 2000 to 2004 relating to the Sewer Operating Fund shall be those recorded on Schedule "C" attached to, and forming part of this Bylaw.

## ENACTMENT

10. (1) If any section, subsection, sentence, clause or phrase of this Bylaw is for any reason held to be invalid by the decision of any court of competent jurisdiction, the invalid portion shall be severed and the part that is invalid shall not affect the validity of the remainder.
- (2) This Bylaw shall come into full force and effect on the final adoption thereof.

READ A FIRST TIME	this 21 <sup>st</sup> day of March, 2000
READ A SECOND TIME	this 18 <sup>th</sup> day of April, 2000
READ A THIRD TIME	this 18 <sup>th</sup> day of April, 2000
RECONSIDERED AND FINALLY ADOPTED	this 2 <sup>nd</sup> day of May, 2000

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Village Clerk

Certified a true copy of Bylaw #562, as adopted

\_\_\_\_\_  
Village Clerk

## THE CORPORATION OF THE VILLAGE OF MONTROSE

### **BYLAW #562**

#### SCHEDULE "A" - GENERAL FUND REVENUES

	2000 BUDGET	2001 BUDGET	2002 BUDGET	2003 BUDGET	2004 BUDGET
<b>TAXES</b>					
Ad Valorem Taxes	118,600	109,500	66,200	50,900	32,400
Drainage Parcel Taxes	0	0	15,000	15,000	15,000
Utility Taxes	7,600	7,600	7,600	7,600	7,600
Grant in Lieu of Taxes	2,400	2,400	2,400	2,400	2,400
<b>TOTAL TAXES</b>	<b>128,600</b>	<b>119,500</b>	<b>91,200</b>	<b>75,900</b>	<b>57,400</b>
<b>SALE OF SERVICES</b>					
Garbage Service	2,000	20,000	37,500	44,500	44,500
Other Services	1,300	1,300	1,300	1,300	1,300
<b>TOTAL SALE OF SERVICES</b>	<b>3,300</b>	<b>21,300</b>	<b>38,800</b>	<b>45,800</b>	<b>45,800</b>
<b>OTHER REVENUES FROM OWN SOURCES</b>					
Licenses & Permits	4,200	4,200	4,200	4,200	4,200
Rentals	79,400	79,300	79,300	79,300	79,300
Miscellaneous	19,800	19,800	19,800	19,800	19,800
<b>TOTAL REVENUES FROM OWN SOURCES</b>	<b>103,400</b>	<b>103,300</b>	<b>103,300</b>	<b>103,300</b>	<b>103,300</b>
<b>UNCONDITIONAL TRANSFERS</b>	<b>170,000</b>	<b>170,000</b>	<b>170,000</b>	<b>170,000</b>	<b>170,000</b>
<b>CONDITIONAL TRANSFERS</b>	<b>117,900</b>	<b>117,900</b>	<b>117,900</b>	<b>117,900</b>	<b>117,900</b>
<b>INTERNAL TRANSFER</b>					
Water Fund Administration	20,900	21,400	21,400	21,400	21,400
Sewer Fund Administration	66,100	67,800	67,800	67,800	67,800
Future Capital Expenditures Reserve	39,200	0	0	0	0
Water Fund Surplus	26,200	2,800	0	0	0
<b>TOTAL INTERNAL TRANSFERS</b>	<b>152,400</b>	<b>92,000</b>	<b>89,200</b>	<b>89,200</b>	<b>89,200</b>
<b>COLLECTIONS FOR OTHERS</b>	<b>527,100</b>	<b>528,900</b>	<b>528,900</b>	<b>528,900</b>	<b>528,900</b>

**TOTAL GENERAL FUND  
REVENUES**

**1,202,7001,152,9001,139,3001,131,0001,112,500**

THE CORPORATION OF THE VILLAGE OF MONTROSE

**BYLAW #562**

SCHEDULE "A" - GENERAL FUND EXPENDITURES

	2000 BUDGET	2001 BUDGET	2002 BUDGET	2003 BUDGET	2004 BUDGET
<b>GENERAL GOVERNMENT SERVICES</b>					
Legislative	17,000	17,000	17,000	17,000	17,000
General Administration	130,300	130,300	130,300	130,300	130,300
Other General Government Services	27,700	27,700	27,700	27,700	27,700
<b>TOTAL GENERAL GOVT SERVICES</b>	<b>175,000</b>	<b>175,000</b>	<b>175,000</b>	<b>175,000</b>	<b>175,000</b>
<b>PROTECTIVE SERVICES</b>	<b>10,500</b>	<b>10,500</b>	<b>10,500</b>	<b>10,500</b>	<b>10,500</b>
<b>TRANSPORTATION SERVICES</b>					
Equipment Operation & Maintenance	22,000	22,000	22,000	22,000	22,000
Workshop	9,500	9,500	9,500	9,500	9,500
Total Road Maintenance	45,900	45,900	45,900	45,900	45,900
Traffic Services	15,800	15,800	15,800	15,800	15,800
<b>TOTAL TRANSPORTATION SERVICES</b>	<b>93,200</b>	<b>93,200</b>	<b>93,200</b>	<b>93,200</b>	<b>93,200</b>
<b>ENVIRONMENTAL HEALTH SERVICES</b>	<b>46,800</b>	<b>47,000</b>	<b>44,500</b>	<b>44,500</b>	<b>44,500</b>
<b>ENVIRONMENTAL DEVELOPMENT</b>	<b>50,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>
<b>RECREATION &amp; CULTURAL SERVICES</b>					
Recreation Commission	5,100	5,100	5,100	5,100	5,100
Community Hall	14,300	14,300	14,300	14,300	14,300
Parks	26,800	30,000	30,000	30,000	30,000
<b>TOTAL RECREATION &amp; CULTURE</b>	<b>46,200</b>	<b>49,400</b>	<b>49,400</b>	<b>49,400</b>	<b>49,400</b>
<b>FISCAL SERVICES</b>					
Debt Servicing	26,000	26,000	26,000	26,000	26,000
Transfer to Sewer Fund	68,100	58,900	34,100	17,100	0
Transfer to Other Funds	3,800		5,000	5,000	5,000
Transfer of Taxes Collected for Others	527,100	528,900	528,900	528,900	528,900
<b>TOTAL FISCAL SERVICES</b>	<b>625,000</b>	<b>613,800</b>	<b>594,000</b>	<b>577,000</b>	<b>559,900</b>
<b>CAPITAL PROJECTS</b>					
Administration	10,000	4,000	7,600	6,400	5,000
Public Works	88,000	85,000	90,100	100,000	100,000
Recreation	58,000	50,000	50,000	50,000	50,000
<b>TOTAL CAPITAL PROJECTS</b>	<b>156,000</b>	<b>139,000</b>	<b>147,700</b>	<b>156,400</b>	<b>155,000</b>
<b><u>TOTAL GENERAL EXPENDITURES</u></b>	<b><u>1,202,7001,152,9001,139,3001,131,0001,112,500</u></b>				
<b>General Fund Surplus (Deficit)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Consolidated Funds Surplus (Deficit)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

THE CORPORATION OF THE VILLAGE OF MONTROSE

**BYLAW #562**

SCHEDULE "B" - WATER FUND

2000 BUDGET 2001 BUDGET 2002 BUDGET 2003 BUDGET 2004 BUDGET

<b>TAXES</b>	<b>28,500</b>	<b>30,500</b>	<b>32,600</b>	<b>34,700</b>	<b>36,800</b>
<b>SALE OF SERVICES</b>	<b>51,800</b>	<b>51,800</b>	<b>61,100</b>	<b>65,700</b>	<b>70,400</b>
<b>OTHER REVENUES</b>	<b>39,900</b>	<b>39,900</b>	<b>39,900</b>	<b>39,900</b>	<b>39,900</b>
<b><u>TOTAL WATER FUND REVENUES</u></b>	<b><u>120,200</u></b>	<b><u>122,200</u></b>	<b><u>133,600</u></b>	<b><u>140,300</u></b>	<b><u>147,100</u></b>
<b>GENERAL GOVERNMENT SERVICES</b>	<b>20,900</b>	<b>21,400</b>	<b>21,400</b>	<b>21,400</b>	<b>21,400</b>
<b>ENVIRONMENTAL HEALTH SERVICES</b>					
<b>Water Supply &amp; Distribution System</b>					
Pumping	40,400	40,300	40,300	40,300	40,300
Other System Maintenance	14,500	14,500	14,500	14,500	14,500
<b>Total Water Supply &amp; Distribution System</b>	<b>54,900</b>	<b>54,800</b>	<b>54,800</b>	<b>54,800</b>	<b>54,800</b>
<b>TOTAL ENVIRONMENTAL HEALTH</b>	<b>54,900</b>	<b>54,800</b>	<b>54,800</b>	<b>54,800</b>	<b>54,800</b>
<b>FISCAL SERVICES</b>					
<b>Debt Servicing</b>					
Long-Term Interest	12,100	12,100	12,100	12,100	12,100
Principal Installments	6,100	6,100	6,100	6,100	6,100
<b>Total Debt Servicing</b>	<b>18,200</b>	<b>18,200</b>	<b>18,200</b>	<b>18,200</b>	<b>18,200</b>
Transfer to Future Reserves	0	0	4,200	5,900	2,700
Transfer to General Revenue Fund	26,200	2,800	0	0	0
<b>TOTAL FISCAL SERVICES</b>	<b>44,400</b>	<b>21,000</b>	<b>22,400</b>	<b>24,100</b>	<b>20,900</b>
<b>TOTAL CAPITAL PROJECTS</b>	<b>0</b>	<b>25,000</b>	<b>35,000</b>	<b>40,000</b>	<b>50,000</b>
<b><u>TOTAL WATER FUND EXPENDITURES</u></b>	<b><u>120,200</u></b>	<b><u>122,200</u></b>	<b><u>133,600</u></b>	<b><u>140,300</u></b>	<b><u>147,100</u></b>
<b>SURPLUS (DEFICIT)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

THE CORPORATION OF THE VILLAGE OF MONTROSE

**BYLAW #562**

SCHEDULE "C" - SEWER FUND

	2000	2001	2002	2003	2004
	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
<b>TAXES</b>	<b>51,100</b>	<b>45,900</b>	<b>40,600</b>	<b>35,400</b>	<b>30,100</b>
<b>SALE OF SERVICES</b>	<b>68,300</b>	<b>85,600</b>	<b>118,900</b>	<b>142,300</b>	<b>166,100</b>
<b>TRANSFER FROM GENERAL FUND</b>	<b>68,100</b>	<b>58,900</b>	<b>34,100</b>	<b>17,100</b>	<b>0</b>
<b><u>TOTAL SEWER FUND REVENUES</u></b>	<b><u>187,500</u></b>	<b><u>190,400</u></b>	<b><u>193,600</u></b>	<b><u>194,800</u></b>	<b><u>196,200</u></b>
<b>GENERAL GOVERNMENT SERVICES</b>	<b>66,100</b>	<b>67,800</b>	<b>67,800</b>	<b>67,800</b>	<b>67,800</b>
<b>ENVIRONMENTAL HEALTH SERVICES</b>					
<b>Sewage Collection &amp; Disposal</b>					
Collection System Maintenance	8,600	8,600	8,600	8,600	8,600
Lift Station Maintenance	15,900	15,900	15,900	15,900	15,900
Sewage Treatment Plant	57,000	57,000	57,000	57,000	57,000
<b>Total Sewage Collection &amp; Disposal</b>	<b>81,500</b>	<b>81,500</b>	<b>81,500</b>	<b>81,500</b>	<b>81,500</b>
<b>TOTAL ENVIRONMENTAL HEALTH</b>	<b>81,500</b>	<b>81,500</b>	<b>81,500</b>	<b>81,500</b>	<b>81,500</b>
<b>FISCAL SERVICES</b>					
<b>Debt Servicing</b>					
Long-Term Interest	18,200	18,200	18,200	18,200	18,200
Principal Installments	16,700	16,700	16,700	16,700	16,700
<b>Total Debt Servicing</b>	<b>34,900</b>	<b>34,900</b>	<b>34,900</b>	<b>34,900</b>	<b>34,900</b>

<b>Transfer to Future Reserves</b>	<b>0</b>	<b>0</b>	<b>2,000</b>	<b>2,000</b>	<b>2,000</b>
<b>TOTAL FISCAL SERVICES</b>	<b>34,900</b>	<b>34,900</b>	<b>36,900</b>	<b>36,900</b>	<b>36,900</b>
<b>TOTAL CAPITAL PROJECTS</b>	<b>5,000</b>	<b>6,200</b>	<b>7,400</b>	<b>8,600</b>	<b>10,000</b>
<b><u>TOTAL SEWER FUND</u></b>	<b><u>187,500</u></b>	<b><u>190,400</u></b>	<b><u>193,600</u></b>	<b><u>194,800</u></b>	<b><u>196,200</u></b>
<b><u>EXPENDITURES</u></b>					
<b>SURPLUS (DEFICIT)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Close Bylaw