

BYLAW #569

A BYLAW TO ADOPT A FINANCIAL PLAN FOR THE PERIOD OF 2001 to 2005

WHEREAS section 327 of the *Local Government Act* RS Chap. 323 requires that Council adopt a financial plan for a period of five years, and

WHEREAS section 327.1 of the *Local Government Act* RS Chap. 323 requires that Council undertake a process of public consultation prior to the adoption of the financial plan,

NOW THEREFORE, the Council of the Village of Montrose, in open meeting assembled, hereby ENACTS AS FOLLOWS:

SHORT TITLE

1. (1) This Bylaw may be cited as the **“MONTROSE FINANCIAL PLAN 2001-2005 BYLAW”**.

SERVICE PRIORITY POLICIES

2. (1) “Essential Service” means a service to which the following criteria shall apply:
 - (a) Revenues raised to meet the demands of the service;
 - (b) Reserves maintained to provide for emergency funds;
 - (c) Reserves maintained for the replacement of plant and equipment;
 - (d) Maximum 12-month response time for replacement and upgrading work;
 - (e) Built-in redundancy;
 - (f) Borrowing to be authorized if current revenues are inadequate.(2) Essential Services shall include:
 - (a) The domestic water system;
 - (b) The sanitary sewer system;
 - (c) The storm drain system.
3. (1) “Secondary Service” means a service to which the following criteria shall apply:
 - a. Funding capped at a rate per capita for the Village population;
 - b. Reserves established to retain current year surpluses;
 - c. Service quality priority over service quantity;
 - d. Borrowing only as approved through the budget process.(2) Secondary Services shall include:
 - (a) Parks, playgrounds, and playing fields;
 - (b) Municipal buildings;
 - (c) Road system;
 - (d) Solid waste removal.
4. (1) “Tertiary Service” means a service to which the following criteria shall apply:
 - (a) Funding capped at a rate per capita for the Village population;
 - (b) Key task scheduling;
 - (c) Surpluses to higher priorities;
 - (d) Borrowing by referendum only;
 - (e) Interruptible projects.(2) Tertiary Services shall include:
 - (a) General Governance;
 - (b) Social Services.
5. (1) “Exceptional Service” means a service of a special nature identified by Council from time to time to be provided by the municipality for a fixed term.

REVENUE POLICIES

6. (1) Direct user fees shall be the source of funding for:
 - (a) Part of the operations and maintenance cost of the water system;
 - (b) Part of the operations and maintenance cost of the sewer system;
 - (c) 100% of the operations and maintenance cost of the garbage service.(2) Flat user fees shall be the source of funding for:
 - (a) Part of the operations and maintenance cost of the water system;
 - (b) Part of the operations and maintenance cost of the sewer system.
7. (1) Parcel taxes shall be the source of funding for:
 - (a) 25% of the operations and maintenance cost of the water system;
 - (b) 15% of the operations and maintenance cost of the sewer system;
 - (c) 100% of the operations and maintenance cost of the storm drain system.

- (d) 100% of the cost of exceptional services.
8. (1) Ad valorem taxes shall be the default source of funding for all services for which no designated source of funding is identified in this Bylaw.

GENERAL MATTERS

9. (1) For the purpose of this Bylaw, the funding sources and levels indicated shall be considered target levels to be achieved over the term of this financial plan.
- (2) All excess revenues or excess expenditures accrued in the Water Operating Fund or the Sewer Operating Fund over the course of a fiscal year shall be transferred to the General Operating Fund.
10. (1) The planned revenues and expenditures for the years 2001 to 2005 relating to the General Operating Fund shall be those recorded on Schedule "A" attached to, and forming part of this Bylaw.
- (2) The planned revenues and expenditures for the years 2001 to 2005 relating to the Water Operating Fund shall be those recorded on Schedule "B" attached to, and forming part of this Bylaw.
- (3) The planned revenues and expenditures for the years 2001 to 2005 relating to the Sewer Operating Fund shall be those recorded on Schedule "C" attached to, and forming part of this Bylaw.

ENACTMENT

11. (1) If any section, subsection, sentence, clause or phrase of this Bylaw is for any reason held to be invalid by the decision of any court of competent jurisdiction, the invalid portion shall be severed and the part that is invalid shall not affect the validity of the remainder.
- (2) This Bylaw shall come into full force and effect on the final adoption thereof.

PUBLIC CONSULTATION WORKSHOP HELD	this 4 th day of November, 2000
READ A FIRST TIME	this 21 st day of November, 2000
READ A SECOND TIME	this 16 th day of January, 2001
READ A THIRD TIME	this 6 th day of February, 2001
RECONSIDERED AND FINALLY ADOPTED	this 20 th day of February, 2001

Mayor

Village Clerk

Certified a true copy of Bylaw #569, as adopted

Village Clerk

THE CORPORATION OF THE VILLAGE OF MONTROSE

BYLAW #569

SCHEDULE "A" - GENERAL FUND REVENUES

	2001 BUDGET	2002 BUDGET	2003 BUDGET	2004 BUDGET	2005 BUDGET
TAXES					
Ad Valorem Taxes	110,100	77,500	66,500	66,500	66,500
MCCERC Parcel Taxes	12,000	12,000	12,000	0	0
Drainage Parcel Taxes	0	15,000	15,500	15,900	16,400
Utility Taxes	8,000	7,600	7,600	7,600	7,600
Grant in Lieu of Taxes	2,400	2,400	2,400	2,400	2,400
TOTAL TAXES	132,500	114,500	104,000	92,400	92,900
SALE OF SERVICES					
Garbage Service	22,000	39,600	40,700	42,000	43,200
Other Services	6,300	1,300	1,300	1,300	1,300
TOTAL SALE OF SERVICES	28,300	40,900	42,000	43,300	44,500
OTHER REVENUES FROM OWN SOURCES					
Licenses & Permits	4,900	4,900	4,900	4,900	4,900
Rentals	60,100	60,100	60,100	60,100	60,100
Miscellaneous	28,200	28,200	28,200	28,200	28,200
TOTAL REVENUES FROM OWN SOURCES	93,200	93,200	93,200	93,200	93,200
UNCONDITIONAL TRANSFERS	170,000	170,000	170,000	170,000	170,000
CONDITIONAL TRANSFERS	52,900	52,900	52,900	52,900	52,900
INTERNAL TRANSFER					
Water Fund Administration	17,900	17,900	17,900	17,900	17,900
Sewer Fund Administration	62,700	62,700	62,700	62,700	62,700
Future Capital Expenditures Reserve	15,000	0	0	0	0

Recreation Capital Reserve	194,200	93,000	0	0	0
TOTAL INTERNAL TRANSFERS	289,800	173,600	80,600	80,600	80,600
COLLECTIONS FOR OTHERS	527,100	528,900	528,900	528,900	528,900
<u>TOTAL GENERAL FUND REVENUES</u>	<u>1,293,800</u>	<u>1,174,000</u>	<u>1,071,600</u>	<u>1,061,300</u>	<u>1,063,000</u>

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SCHEDULE "A" - GENERAL FUND EXPENDITURES

	2001	2002	2003	2004	2005
	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
GENERAL GOVERNMENT SERVICES					
Legislative	17,000	17,500	18,000	18,600	19,100
General Administration	128,500	135,200	139,300	143,500	147,800
Other General Government Services	26,700	27,500	28,300	29,200	30,100
TOTAL GENERAL GOVT SERVICES	172,200	180,200	185,600	191,300	197,000
PROTECTIVE SERVICES	12,100	12,500	12,800	13,200	13,600
TRANSPORTATION SERVICES					
Equipment Operation & Maintenance	15,700	14,200	14,600	15,100	15,600
Workshop	11,700	10,300	10,600	10,900	11,200
Total Road Maintenance	33,300	35,500	36,600	37,700	38,800
Traffic Services	13,500	13,900	14,300	14,800	14,800
TOTAL TRANSPORTATION SERVICES	74,200	73,900	76,100	78,500	80,400
ENVIRONMENTAL HEALTH SERVICES	43,000	39,600	40,700	42,000	43,200
ENVIRONMENTAL DEVELOPMENT	11,000	11,500	12,000	12,500	12,900
RECREATION & CULTURAL SERVICES					
Recreation Commission	12,900	13,300	13,700	14,100	14,500
Community Hall	17,200	16,200	16,700	17,200	17,700
Parks	20,000	21,700	22,400	23,100	23,800
MCCERCS	12,000	12,000	12,000	0	0
TOTAL RECREATION & CULTURE	62,100	63,200	64,800	54,400	56,000
FISCAL SERVICES					
Debt Servicing	27,000	26,000	26,000	26,000	26,000
Transfer to Water Fund	500				
Transfer to Sewer Fund	44,500	29,100	12,100	0	0
Transfer to Future Capital Reserves	900	11,100	7,600	9,500	0
Transfer of Taxes Collected for Others	527,100	528,900	528,900	528,900	528,900
TOTAL FISCAL SERVICES	600,000	595,100	574,600	564,400	554,900
CAPITAL PROJECTS					
Administration	25,000	5,000	5,000	5,000	5,000
Public Works	100,000	100,000	100,000	100,000	100,000
Recreation	194,200	93,000	0	0	0
TOTAL CAPITAL PROJECTS	319,200	198,000	105,000	105,000	105,000
<u>TOTAL GENERAL EXPENDITURES</u>	<u>1,293,800</u>	<u>1,174,000</u>	<u>1,071,600</u>	<u>1,061,300</u>	<u>1,063,000</u>
General Fund Surplus (Deficit)	0	0	0	0	0
Consolidated Funds Surplus (Deficit)	0	0	0	0	0

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SCHEDULE "B" - WATER FUND

	2001	2002	2003	2004	2005
	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
TAXES	49,100	45,400	41,400	36,600	33,700
SALE OF SERVICES	62,200	84,000	94,700	105,000	97,000
OTHER REVENUES	17,400	5,700	5,700	4,800	4,000

TRANSFER FROM OTHER FUNDS	500				
TOTAL WATER FUND REVENUES	129,200	135,100	141,800	146,400	134,700
GENERAL GOVERNMENT SERVICES	17,900	17,900	17,900	17,900	17,900
ENVIRONMENTAL HEALTH SERVICES					
Water Supply & Distribution System					
Pumping	36,400	35,200	36,300	37,400	38,500
Other System Maintenance	8,600	8,900	9,200	9,500	9,800
Total Water Supply & Distribution System	45,000	44,100	45,500	46,900	48,300
TOTAL ENVIRONMENTAL HEALTH	45,000	44,100	45,500	46,900	48,300
FISCAL SERVICES					
Debt Servicing					
Long-Term Interest	5,900	5,800	5,800	3,700	0
Principal Installments	8,700	8,800	8,800	8,700	0
Total Debt Servicing	14,600	14,600	14,600	12,400	0
Transfer to Future Reserves	0	4,200	5,900	2,700	0
Transfer to General Revenue Fund	0	0	0	0	0
TOTAL FISCAL SERVICES	14,600	18,800	20,500	15,100	0
TOTAL CAPITAL PROJECTS	51,700	54,300	57,900	66,500	68,500
TOTAL WATER FUND EXPENDITURES	129,200	135,100	141,800	146,400	134,700
SURPLUS (DEFICIT)	0	0	0	0	0

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SCHEDULE "C" - SEWER FUND

	2001 BUDGET	2002 BUDGET	2003 BUDGET	2004 BUDGET	2005 BUDGET
TAXES	46,000	41,600	35,000	29,500	26,100
SALE OF SERVICES	85,300	118,300	142,800	167,200	147,600
TRANSFER FROM GENERAL FUND	44,500	29,100	12,100	0	0
TOTAL SEWER FUND REVENUES	175,800	189,000	189,900	196,700	173,700
GENERAL GOVERNMENT SERVICES	62,700	62,700	62,700	62,700	62,700
ENVIRONMENTAL HEALTH SERVICES					
Sewage Collection & Disposal					
Collection System Maintenance	5,600	6,200	6,400	6,600	6,800
Lift Station Maintenance	14,700	14,300	14,700	15,100	15,600
Sewage Treatment Plant	45,200	47,400	48,800	50,300	51,800
Total Sewage Collection & Disposal	65,500	67,900	69,900	72,000	74,200
TOTAL ENVIRONMENTAL HEALTH	65,500	67,900	69,900	72,000	74,200
FISCAL SERVICES					
Debt Servicing					
Long-Term Interest	14,400	14,400	14,400	14,400	9,000
Principal Installments	28,200	28,200	28,200	28,200	12,800
Total Debt Servicing	42,600	42,600	42,600	42,600	21,800
Transfer to Future Reserves	0	9,200	6,600	4,400	0
TOTAL FISCAL SERVICES	42,600	51,800	49,200	47,000	21,800
TOTAL CAPITAL PROJECTS	5,000	6,600	8,100	15,000	15,000
TOTAL SEWER FUND EXPENDITURES	175,800	189,000	189,900	196,700	173,700
SURPLUS (DEFICIT)	0	0	0	0	0

Close Bylaw