

THE CORPORATION OF THE VILLAGE OF MONTROSE

BYLAW #776

A BYLAW TO ESTABLISH A RECREATION COMMISSION
FOR THE VILLAGE OF MONTROSE

WHEREAS section 176 of the *Local Government Act* (RS Chap. 323) authorizes the Council of the Village of Montrose to establish a Recreation Commission, and

WHEREAS the Council of the Village of Montrose deems a Recreation Commission to be in the community's interest,

BE IT THEREFORE RESOLVED that the Council of the Village of Montrose in open meeting assembled, enact as follows:

SHORT TITLE

1. (1) This Bylaw may be cited as the **"RECREATION COMMISSION AMENDING BYLAW - 2023."**

PURPOSE

2. (1) The primary purpose of the Recreation Commission (the "Commission") is to serve as an advisory body to Council in matters relating to recreation and cultural programs.
- (2) The secondary purpose of the Recreation Commission is to organize, undertake, and facilitate special recreation and/or community events on behalf of Council, subject to the limitations and conditions established in this Bylaw.
3. (1) The Commission shall make reports to Council at such times as they are required and at such other times as the Recreation Commission may deem necessary.

STRUCTURE

4. (1) The members of the Recreation Commission shall be appointed by Council resolution:
 - a) the Recreation Commission shall be composed of a minimum of five members,
 - b) one member shall be a member of Village Council, and
 - c) all other members shall be residents of the Village of Montrose.
 - d) the term of office for Commission members shall be three years.
 - e) If there are insufficient members to satisfy 4 (a), Village staff may assist the Commission during regular work hours as an employee of the Village.
5. In the event of a vacancy, the Commission may submit one or more nominations for appointment to the Commission to Council for consideration.

PROCEDURES

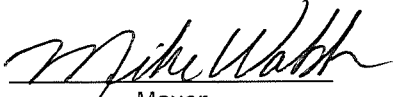
6. (1) The Recreation Commission shall elect from within its membership a Chairperson.
- (2) The procedures adopted by the Recreation Commission for conducting their meetings must comply with the requirements of the Community Charter.
- (3) The Recreation Commission shall make an annual report to Council. The report is to consist of an income statement and a list of activities undertaken by the Commission for the calendar year.
- (4) The Recreation Commission will present the Chief Administrative Officer with an annual budget by February 28th to be included in the Village's budget for consideration and approval by Council.
- (5) The funds of the Recreation Commission shall be accounted for in the following manner:
 - (a) all operational funds received by the Recreation Commission shall be submitted to the Village Treasurer for deposit in the Village bank account.
 - (b) the Village's Deputy Treasurer shall be responsible for the maintenance of a paper trail for all the Recreation Commission's financial transactions after revenues, invoices and/or vouchers have been deposited at the Village Office.

ENACTMENT


- 13. (1) If any section, subsection, sentence, clause or phrase of this bylaw is for any reason held to be invalid by the decision of any court of competent jurisdiction, the invalid portion shall be severed and the part that is invalid shall not affect the validity of the remainder.
- (2) Bylaw #693 is hereby repealed.
- (3) This Bylaw shall come into full force and effect on the final adoption.

READ A FIRST TIME
 READ A SECOND TIME
 READ A THIRD TIME
 RECONSIDERED AND FINALLY ADOPTED

this 21st day of August, 2023
 this 21st day of August, 2023
 this 21st day of August, 2023
 this 5th day of September, 2023




 Mayor



 Clerk

Certified a true copy of Bylaw #776, as adopted



 Clerk