

THE CORPORATION OF THE VILLAGE OF MONTROSE

REGULAR MEETING #01-2024

Minutes of a Regular Meeting of the Council of the Village of Montrose held in Council Chambers at 565 11th Avenue, Montrose, BC on January 2, 2024.

Present Mayor M. Walsh
Councillor D. Berriault
Councillor P. Caron
Councillor C. Cook
Councillor R. Steep

L. Plotnikoff, CAO

Absent Nil

Media Nil

Public Nil

CALL TO ORDER

Mayor Walsh called the meeting to order at 6:00 p.m.

AGENDA

Agenda Moved by Councillor Cook
Seconded by Councillor Berriault

THAT the agenda for Regular Meeting #01-24 be adopted.

1-01-24 CARRIED

DELEGATIONS

Nil

REFERRALS FROM DELEGATIONS

Nil

MINUTES

Meeting #35-23 Moved by Councillor Cook
Seconded by Councillor Steep

THAT the Minutes of Regular Meeting #35-23 of December 18, 2023, be approved.

2-01-24 CARRIED

CONSENT CALENDAR

Moved by Councillor Berriault
Seconded by Councillor Cook

THAT the Consent Calendar including:

- (1) Interior Health – Healthy Communities Newsletter Dec/23
- (2) UBCM – The Compass – Dec 14 & 15, 2023
- (3) Ministry of Housing – Ministry of Housing Capacity Funding Notification

be accepted as circulated

3-01-24 CARRIED

MOTIONS & SUBMISSIONS

Nil

REFERRALS FROM PRIOR MEETINGS

Nil

CORRESPONDENCE

Nil

REPORTS & MEMORANDA

K. Warzocha A report from K. Warzocha Bylaw Officer regarding the bylaw activity report for December 4 to 15, 2023, and December 18 to 22, 2023.

Moved by Councillor Cook
Seconded by Councillor Berriault

THAT the bylaw activity reports for the periods of December 4 to 15, 2023, and December 18 to 22, 2023, be received.

4-01-24 CARRIED

L. Plotnikoff A report from L. Plotnikoff, Chief Administrative Officer regarding the proposed revised Terms of Reference for the Joint Municipal Accessibility Advisory Committee

Moved by Councillor Steep
Seconded by Councillor Caron

THAT Council accepts the revised Terms of Reference as presented.

5-01-24 CARRIED

Moved by Councillor Cook
Seconded by Councillor Steep

THAT Councillor Berriault be appointed as the Village Council representative to the Joint Municipal Accessibility Committee.

6-01-24 CARRIED

FINANCIAL MATTERS

Accounts Payable Moved by Councillor Berriault
Seconded by Councillor Cook

#021564-021578 THAT the commitments and expenditures represented by the accounts payable listed below be authorized and that the payment in the amount of FORTY-THREE THOUSAND and THREE HUNDRED FORTY-ONE DOLLARS and TWENTY-ONE CENTS be approved.

Cheques #021564-021578 and payroll direct deposits \$125,857.68.

7-01-24 CARRIED

Dep. Clerk/Treasurer A report from H. Knott, Deputy Clerk/Treasurer regarding the November 2023 Bank Reconciliation Report.

Moved by Councillor Cook
Seconded by Councillor Berriault

THAT the November 2023 Bank Reconciliation Report be received for information.

8-01-24 CARRIED

BYLAWS

Nil

9-01-24 CARRIED

POLICIES

#0570 Records Management Policy

Moved by Councillor Cook
Seconded by Councillor Berriault

THAT Policy #0570, cited as the Records Management Policy, be confirmed unchanged.

10-01-24 CARRIED

#1240 Equipment and Infrastructure Policy

Moved by Councillor Steep
Seconded by Councillor Cook

THAT Policy #1240, cited as the Equipment and Infrastructure Policy, be confirmed unchanged.

11-01-24 CARRIED

#1730 Cheque Cashing Policy

Moved by Councillor Berriault
Seconded by Councillor Cook

THAT Policy #1730, cited as the Cheque Cashing Policy, be confirmed unchanged.

12-01-24 CARRIED

MEMBER REPORTS AND INQUIRIES

Councillor Berriault Committee Report

Nil

Member Inquiry

Nil

Councillor Caron Committee Report

Nil

Member Inquiry

Nil

Councillor Cook Committee Report

Nil

Member Inquiry

Nil

Councillor Steep

Committee Report

Nil

Member Inquiry

- 1. Advised he has noticed a significant number of residents lately who are not utilizing garbage containers on pick-up day. Staff to follow-up with residents.

Mayor Walsh

Committee Report

Advised on:

- 1. Russ and Heather Cooper have recently joined the Montrose Recreation Commission.
- 2. Planning is well underway for Montore Recreation Commission’s annual Family Fun Day Event scheduled for February 19th.

Member Inquiry

- 1. Inquired about the start-up timeframe for the WWTP Kwanza storage building. Staff advised that the delays with the geotechnical report and the engineered drawings have been rectified and the contractor is waiting for the building permit from the RDKB.

CAO

Advised on:

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- 1. WWTP Project update.
- 2. The new plow truck has been delivered to the Village.
- 3. The need to increase the Village’s credit card limit to ensure proper timely payments for materials, supplies and services.

Moved by Councillor Berriault
Seconded by Councillor Steep

THAT the Village’s credit card limit be increased to \$5,000.

13-01-24

CARRIED

Moved by Councillor Cook
Seconded by Councillor Berriault

THAT the Village provide a \$100.00 gift card to an employee upon their marriage.

14-01-24

CARRIED

ADJOURNMENT

Councillor Berriault moved adjournment at 6:28p.m.

I hereby certify the preceding to be a true and correct account of the Regular Meeting #01-24 of Council held on January 2, 2024.

Mayor

Corporate Officer