

THE CORPORATION OF THE VILLAGE OF MONTROSE

**MINUTES OF THE REGULAR MEETING #01-2019**

A Regular Meeting of the Council of the Village of Montrose held in the Council Chambers on January 7, 2019.

Present Mayor M. Walsh  
Councillor D. Berriault  
Councillor P. Caron  
Councillor C. Cook  
Councillor Steep

CAO L. Plotnikoff

Absent Nil

Media Nil

Public 1

**CALL TO ORDER**

Mayor Walsh called the meeting to order at 7:00 p.m.

**AGENDA**

Agenda Moved by Councillor Berriault  
Seconded by Councillor Steep

*THAT* the agenda for Regular Meeting #01-19 be adopted as amended to include a delegation from Ms. R. Anderson.

**1-01-19 CARRIED**

**DELEGATIONS**

Ms. R. Anderson gave a presentation on recycling and requested that the Village consider expanding the recycling program and to restrict garbage pick-up to once every two weeks. Council thanked Ms. Anderson for her presentation.

**MINUTES**

Meeting #43-2018 Moved by Councillor Cook  
Seconded by Councillor Caron

*THAT* the Minutes of Regular Meeting #43-18 of December 17, 2018 be approved.

**2-01-19 CARRIED**

**CONSENT CALENDAR**

Moved by Councillor Cook  
Seconded by Councillor Berriault

*THAT* the Consent Calendar including:

- (1) UBCM – Gas Tax
- (2) IHA – Healthy Communities Newsletter
- (3) UBCM – The Compass Dec. 19/18
- (4) MIN – New Funding for Cleaner Infrastructure
- (5) BCSPCA – Animal Control Summary – Nov. 2018

be accepted as circulated.

**3-01-19****CARRIED****MOTIONS & SUBMISSIONS**

Nil

**REFERRALS FROM PRIOR MEETINGS**

Nil

**REFERRALS FROM DELEGATIONS**

Council considered the request from Ms. Anderson and have decided to continue with the present waste disposal program schedule.

**CORRESPONDENCE**

- (1) RCMP Sgt. M. Wicentowich – Inter-agency meeting. Mayor Walsh, Councillor Berriault and CAO L. Plotnikoff to attend.
- (2) MOTI – BikeBC Funding Opportunity Received.
- (3) Province of BC – Ride Hailing Services Received.
- (4) G. Parker – Winter Roads Received.
- (5) AGLG – Primer on Drinking Water Management in BC Received.  
Staff to send the document to all of Council.

**REPORTS & MEMORANDA**

CAO

A report by L. Plotnikoff, CAO regarding bylaw activities for the period of December 3 to December 14, 2018.

Moved by Councillor Steep  
Seconded by Councillor Cook

*THAT* the Bylaw Activities Report for the period of December 3 to December 14, 2018 be received for information.

**4-01-19****CARRIED**

2018 Fund Transfers

A report from L. Plotnikoff, CAO regarding Internal Fund Transfers.

Moved by Councillor Cook  
Seconded by Councillor Berriault

*THAT* Council authorize the following transfers:

1. Transfer of \$100,636 (Federal Gas Tax Grant) from the General Operating Fund to the Community Works Reserve Fund.
2. Transfer of \$7,500 from the General Operating Fund to the Employee Payout Reserve Fund.
3. Transfer of \$1,600 from the General Operating Fund to the Climate Action Reserve Fund.
4. Transfer of \$22,950 from the General Operating Fund to the Capital

## Drainage Reserve Fund.

5. Transfer of \$15,000 from the General Operating Fund to the Capital Vehicle Reserve Fund.
6. Transfer of \$10,000 from the General Operating Fund to the Capital BME Reserve Fund.
7. Transfer of \$100,000 from the General Operating Fund to the Capital Transportation (Roads) Reserve Fund.
8. Transfer of \$60,000 from the General Operating Fund to the Capital Water Reserve Fund.
9. Transfer of \$170,000 from the General Operating Fund to the Capital Sewer Reserve Fund.

**5-01-19 CARRIED**

CAO A report by L. Plotnikoff, CAO regarding the Terrain Stability Assessment Report.

Moved by Councillor Steep  
Seconded by Councillor Berriault

THAT Council receive the Village of Montrose Terrain Stability Assessment Report from Austin Engineering for information.

**6-01-19 CARRIED**

CAO A report by L. Plotnikoff regarding a grant opportunity through the Investing in Canada Infrastructure Program.

Moved by Councillor Cook  
Seconded by Councillor Berriault

THAT staff submit an application for grant funding for the Waste Water Treatment Plant Rehabilitation Project through the ICIP – Rural and Northern Communities Program, AND THAT Council support the project and commits to its share of the project.

**7-01-19 CARRIED**

CAO A report by L. Plotnikoff, CAO regarding the proposed 2019 staff development and training program.

Moved by Councillor Berriault  
Seconded by Councillor Caron

THAT Council approves the proposed 2019 staff development and training program as presented.

**8-01-19 CARRIED****FINANCIAL MATTERS**

Accounts Payable Moved by Councillor Berriault  
Seconded by Councillor Steep

#017759-0177583 *THAT* the commitments and expenditures represented by the accounts payable listed below be authorized and that the payment in the amount of Sixty – Six THOUSAND, Five HUNDRED and Seven DOLLARS and Thirty CENTS be approved.

Cheques #017759-017783 and payroll direct deposits of \$66,507.30

**9-01-19****CARRIED**

Bank Acct. Report

A report from A. Gurnett, Deputy Clerk/Treasurer regarding the monthly bank account reconciliation for the month of November.

Moved by Councillor Berriault  
Seconded by Councillor Caron

THAT the November bank account reconciliation report be received for information.

**10-01-19****CARRIED****BYLAWS**

NIL

**POLICIES**

NIL

**MEMBER REPORTS AND INQUIRIES**

Councillor Cook

Committee Report

Nil

Member Inquiry

Nil

Councillor Caron

Committee Report

Nil

Member Inquiry

Nil

Councillor Steep

Committee Report

Nil

Member Inquiry

Nil

Councillor Berriault

Committee Report

Nil

Member Inquiry

1. Requested clarification on budgetary information from the Mayor's BV Recreation Report from the December 17, 2018 meeting.

Mayor Walsh

Committee Report

1. Advised on January 28<sup>th</sup> local government meeting.
2. Advised on BV Recreation budget process. Staff to forward BV Recreation budget information to Council.

Member Inquiry

1. Inquired on status of paperless agenda – personal devices.  
Staff advised that the goal would be to have it in place over the next several months.
2. Inquired about the light bracket that was recently repaired by BV Machinery. Staff to follow-up.

CAO

Advised on:

1. The CCERC Building process and change of design/ cost review meeting date.
2. Tentative dates for the 2019 budget process.

Budget meeting will take place on January 30<sup>th</sup> at 4:00pm.

**ADJOURNMENT**

Meeting adjourned by Councillor Berriault at 8:00 p.m.

I hereby certify the preceding to be a true and correct account of the Regular Meeting #01-19 of Council held on January 7, 2019.

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Mayor

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Corporate Officer