

THE CORPORATION OF THE VILLAGE OF MONTROSE

REGULAR MEETING #14 - 2022

Minutes of a Regular Meeting of the Council of the Village of Montrose held in Council Chambers at 565 11th Avenue, Montrose, BC on April 4, 2022.

Present Mayor M. Walsh
Councillor D. Berriault
Councillor P. Caron
Councillor C. Cook
Councillor R. Steep

Deputy Clerk A. Gurnett

Absent Nil
Media Nil
Public Nil

CALL TO ORDER

Mayor Walsh called the meeting to order at 6:00 p.m.

AGENDA

Agenda Moved by Councillor Cook
Seconded by Councillor Berriault
THAT the revised agenda for Regular Meeting #14-22 be adopted.

1-14-22 CARRIED

DELEGATIONS

Nil

REFERRALS FROM DELEGATIONS

Nil

MINUTES

Meeting #10-22 Moved by Councillor Caron
Seconded by Councillor Berriault
THAT the Minutes of Regular Meeting #10-22 of March 21, 2022, be approved.

2-14-22 CARRIED

CONSENT CALENDAR

Moved by Councillor Berriault
Seconded by Councillor Steep
THAT the Consent Calendar including:

- (1) Municipal Information Network – Input Sought for High-Speed Internet,
- (2) BC Craft Brewers Guild, Restaurants Canada, ABLE BC, BCRFA – Reducing Patio Red Tape for BC’s Hospitality Sector and Economic Recovery, and
- (3) UBCM – The Compass March 23/22

be accepted as circulated.

3-14-22 CARRIED

MOTIONS & SUBMISSIONS

CAO APPOINTMENT Moved by Councillor Berriault
Seconded by Councillor Caron

That Council appoint Mr. Todd Francis, effective April 11, 2022 to assume the duties and responsibilities of:

- (a) Chief Administrative Officer pursuant to s. 147 of the Community Charter.
- (b) Corporate Officer pursuant to s. 148 of the Community Charter.
- (c) Financial Officer pursuant to s. 149 of the Community Charter.
- (d) Approving Officer pursuant to s. 77 of the Land Title Act.

4-14-22 CARRIED

SIGNING AUTHORITY Moved by Councillor Caron
Seconded by Councillor Steep

That Mr. Todd Francis be authorized to sign cheques on behalf of Administration.

5-14-22 CARRIED

DCEO Moved by Councillor
Seconded by Councillor Steep

THAT pursuant to section 58 (1) of the Local Government Act, Mr. Todd Francis BE APPOINTED Deputy Chief Election Officer for the 2022 general local elections.

6-14-22 CARRIED

REFERRALS FROM PRIOR MEETINGS

Nil

CORRESPONDENCE

UBCM A letter from the UBCM concerning the 2022 membership dues.

Moved by Councillor Steep
Seconded by Councillor Cook

THAT the Village continue it's membership with the UBCM.

7-14-22 CARRIED

JL Crowe Grad A request from the JL Crowe Graduating Class of 2022 for a donation towards their on-line auction to support graduation activities.

ACKNOWLEDGED

REPORTS & MEMORANDA

Bylaw Officer A report from Bylaw Officer K. Warzocha for March 7 – March 18, 2022.

Moved by Councillor Berriault
Seconded by Councillor Steep

THAT the Bylaw Services Report for the period of March 7 – March 18, 2022 be received for information.

8-14-22 CARRIED

Deputy Clerk A memo from the Deputy Clerk concerning the application for a Development Permit for 980 – 12th Ave, Montrose, BC, Lot A, Plan Epp108950, PID: 031-612-164.

Moved by Councillor Cook
Seconded by Councillor Caron

THAT Council approve the Development Permit Application for Lot A, Plan EEP108950, PID: 031-612-164, also known as 980 12th Ave, Montrose, BC, and issue a Development Permit subject to the following conditions:

- a. That it is based on the plans approved by the Village of Montrose, and which are to be contained within the Building Permit Application,
and,
- b. That the applicant will adhere to all recommendations as per specifications provided by Crowsnest Engineering.

9-14-22 CARRIED

Deputy Clerk A memo from the Deputy Clerk concerning the application for a Development Permit for 944 – 7th St, Montrose, BC, Lot 12, Plan NEP62575, PID: 024-230-511.

Moved by Councillor Cook
Seconded by Councillor Berriault

THAT Council approve the Development Permit Application for Lot 12, Plan NEP62575, PID: 024-230-511, also known as 744 7th St, Montrose, BC, and issue a Development Permit subject to the following conditions:

- a. That it is based on the plans approved by the Village of Montrose, and which are to be contained within the Building Permit Application,
and,
- b. That the applicant will adhere to all recommendations as per specifications provided by Lasca Construction and Design Letters of Assurance to the Village, and applicable schedules.

10-14-22 CARRIED

FINANCIAL MATTERS

Accounts Payable Moved by Councillor Steep
Seconded by Councillor Cook

#020135-020153 THAT the commitments and expenditures represented by the accounts payable listed below be authorized and that the payment in the amount of EIGHTEEN THOUSAND, NINE HUNDRED and THREE DOLLARS and EIGHTY-FIVE CENTS be approved.

Cheques #020135-020153 and payroll direct deposits \$18,903.85.

11-14-22 CARRIED

BYLAWS

Nil

POLICIES

#0560 Conference Delegation Policy

Moved by Councillor Berriault
Seconded by Councillor Steep

THAT Policy #0560, cited as the Conference Delegation Policy, be confirmed unchanged.

12-14-22 CARRIED

#0125 Working Alone Policy

Moved by Councillor Steep
Seconded by Councillor Caron

THAT Policy #0125, cited as the Working Alone Policy, be confirmed unchanged.

13-14-22 CARRIED

MEMBER REPORTS AND INQUIRIES

Councillor Berriault Committee Report

1. The Hospital Board held a meeting to set the 2022 budget. A zero percent increase for 2022.

Member Inquiry

Nil

Councillor Caron Committee Report

Nil

Member Inquiry

Nil

Councillor Cook Committee Report

Nil

Member Inquiry

Nil

Councillor Steep Committee Report

Nil

Member Inquiry

Nil

Mayor Walsh Committee Report

1. Attended WWTP project meeting. The meeting was focused on safety for the project. The land has been fenced and the

vegetation removed. The contractor reported that they are having issues getting parts for the project.

2. Montrose Recreation will be holding Family Fun Day on June 4, 2022. The day will be scaled back for this year. Montrose Recreation will be having the Seniors Dinner on September 21, 2022.
3. Reported that he has spoken with Mr. Todd Francis, the Village's new CAO.

Member Inquiry

Nil

Deputy Clerk

Nil

ADJOURNMENT

Councillor Berriault moved adjournment at 6:20 p.m.

I hereby certify the preceding to be a true and correct account of the Regular Meeting #14-22 of Council held on April 4, 2022.

Mayor

Deputy Clerk