

THE CORPORATION OF THE VILLAGE OF MONTROSE

REGULAR MEETING #24 – 15

A Regular Meeting of the Council of the Village of Montrose held in the Council Chambers on September 08, 2015.

Present Mayor J. Danchuk
Councillor C. Cook
Councillor M. Gay
Councillor R. Steep

CAO B. Teasdale

Absent Councillor M. Reid

Media Nil
Public Nil

CALL TO ORDER

Mayor Danchuk called the meeting to order at 7:00 p.m.

AGENDA

Agenda Moved by Councillor Cook
Seconded by Councillor Steep

THAT the agenda for Regular Meeting #24-15 be adopted as circulated.

1-24-15 CARRIED

DELEGATION

Nil

MINUTES

Meeting #23-15 Moved by Councillor Gay
Seconded by Councillor Cook

THAT the Minutes of Regular Meeting #23-15 of August 04, 2015, be approved.

2-24-15 CARRIED

CONSENT CALENDAR

Moved by Councillor Cook
Seconded by Councillor Steep

THAT the Consent Calendar including:

- (1) BC Commissionaires - July Monthly Report,
- (2) Green Communities Committee - GHG emissions reporting for 2014,
- (3) UBCM - Gas Tax Agreement Community Works Fund Payment,
- (4) Vancouver Island Building Trades - Asbestos Awareness and Registries,
- (5) UBCM - The Compass August 12, 19 and 26, 2015,
- (6) Trail and District Chamber of Commerce - New Executive Director,
- (7) RDKB - E911 Trail Fire Dispatch 2015 July Stats, and
- (8) SPCA - Animal Control Summaries for June, July and August 2015

be accepted as circulated.

3-24-15 CARRIED

MOTIONS & SUBMISSIONS

Nil

REFERRALS FROM PRIOR MEETINGS

Nil

REFERRALS FROM DELEGATIONS

Nil

CORRESPONDENCE

- AKBLG Correspondence from the Association of Kootenay Boundary Local Governments inviting Council to attend an upcoming workshop on The Aging Kootenays (in partnership with the CBT Rural Development institute).
Councillor Cook advised that she would be attending this meeting.
- LG Auditor General Correspondence from Arn Van Iersel, Acting Auditor General for Local Government, regarding the upcoming release of a performance audit report for the District of North Vancouver under the topic "Learnings from Local Government Capital Procurement Projects and Asset Management Programs".
ACKNOWLEDGED
- MCSCD Correspondence from Ministry of Community Sport and Cultural Development regarding an update to the 2015 UBCM Provincial Appointment Book.
ACKNOWLEDGED
- CBT Information for the Columbia Basin Trust regarding social, environment and youth grants currently available for disbursement.
ACKNOWLEDGED
- District of Stewart A letter from Mayor Galina Durant, District of Stewart and UBCM representative for the Community Paramedicine Initiative Committee, providing the latest information on the status of this initiative.
ACKNOWLEDGED
- MLA S. Robinson Correspondence from Selina Robinson, MLA regarding her caucus colleague's availability to meet with Council at UBCM.
ACKNOWLEDGED
- BC Hydro Information from BC Hydro regarding their Community Safety Award.
ACKNOWLEDGED
- LG Auditor General Correspondence from Arn Van Iersel, Acting Auditor General for Local Government, regarding the upcoming release of a performance audit report for the City of Vernon under the topic "Achieving Value for Money in Operational Procurement".
ACKNOWLEDGED
- EMBC Correspondence from Emergency Management BC regarding their 2015 Emergency Management Webinar Series.
ACKNOWLEDGED
- LG Auditor General Correspondence from Arn Van Iersel, Acting Auditor General for Local Government, regarding the release of their Performance Audit for Local Governments.
ACKNOWLEDGED
- REPORTS & MEMORANDA**
- PW Foreman A Staff Report from K. Ihas regarding the July 2015 Public Works Monthly Report.
Moved by Councillor Gay
Seconded by Councillor Steep

THAT Council receive the July 2015 Public Works Monthly Report.

4-24-15

CARRIED

CAO

A Staff Report from the CAO regarding the Village's 2014 Annual Report of Water Monitoring.

Moved by Councillor Cook
Seconded by Councillor Gay

THAT Council receive the 2014 Annual Report of Water Monitoring Report.

5-24-15

CARRIED

CAO

A Staff Report from the CAO regarding an opportunity to participate in completing a Strategic Community Energy and Emissions Planning (SCEEP) program funded through FortisBC and CBT.

Moved by Councillor Gay
Seconded by Councillor Cook

THAT the Village of Montrose participate in the FortisBC and Columbia Basin Trust offered Strategic Community Energy and Emissions Planning process to support reducing community greenhouse gas emissions as per the policies and targets established in the OCP.

6-24-15

CARRIED

CAO

A Staff Report from the CAO regarding the RDKB's Bylaw No. 1577 that repeals and discontinues the East End Regional Airport Service.

Moved by Councillor Cook
Seconded by Councillor Steep

THAT the Municipal Council for the Corporation of the Village of Montrose consents to the Regional District of Kootenay Boundary Board of Directors adopting Bylaw No. 1576 being the "Regional District of Kootenay Boundary East End Regional Airport Service Establishment Bylaw No. 1576, 2015.

7-24-15

CARRIED

Moved by Councillor Gay
Seconded by Councillor Steep

THAT the Municipal Council for the Corporation of the Village of Montrose consents to the Regional District of Kootenay Boundary Board of Directors adopting Bylaw No. 1577 being the "Regional District of Kootenay Boundary East End Regional Airport Service Repealing and Discontinuation Bylaw No. 1577, 2015.

8-24-15

CARRIED

CAO

A Staff Report from the CAO regarding a summary of water usage at site-specific locations within the Village from January to June 2015.

Moved by Councillor Steep
Seconded by Councillor Cook

THAT Council receive the 2015 Water Consumption Data Set Summary (January-June) Report.

9-24-15

CARRIED

CAO

A Staff Report from the CAO regarding a proposal to complete communication and control upgrades at the Wastewater Treatment Plant.

Council requested Staff to look into trying to obtain additional quotes from qualified contractors and bring this item back to the next Council Meeting.

- CAO A Staff Report from the CAO regarding General Administration Activities Update for August 2015.
 Moved by Councillor Cook
 Seconded by Councillor Steep
 THAT Council receive the August 2015 General Administration Activities Update Report.
- 10-24-15** CARRIED
- FINANCIAL MATTERS**
- Accounts Payable #015208-015266 Moved by Councillor Cook
 Seconded by Councillor Steep
 THAT the commitments and expenditures represented by the accounts payable listed below be authorized and that the payment in the amount of ONE HUNDRED THIRTEEN THOUSAND, FIVE HUNDRED and FIFTY-FOUR DOLLARS and SIXTY-SEVEN CENTS be approved.
 Cheques #015208-015266 and payroll direct deposits \$113,554.67.
- 11-24-15** CARRIED
- Deputy Clerk Monthly Financial Reconciliation Report for July 2015.
 Moved by Councillor Gay
 Seconded by Councillor Steep
 THAT Council receive the Monthly Financial Reconciliation Report for July 2015.
- 12-24-15** CARRIED
- CAO A Staff Report from the CAO regarding the 2015 Financial Statement Report – Second Third.
 Moved by Councillor Cook
 Seconded by Councillor Steep
 THAT Council receive the Village's Second Third 2015 Financial Statement Report.
- 13-24-15** CARRIED
- BYLAWS**
 Nil
- POLICIES**
- #0430 Village Bulletin Board Maintenance Policy
 Moved by Councillor Steep
 Seconded by Councillor Cook
 THAT Policy #0430, cited as the Village Bulletin Board Maintenance Policy, be confirmed unchanged.
- 14-24-15** CARRIED
- #0480 Regional Director Appointment Policy
 Moved by Councillor Cook
 Seconded by Councillor Steep
 THAT Policy #0480, cited as the Regional Director Appointment Policy, be confirmed unchanged.
- 15-24-15** CARRIED
- #0530 Alcoholic Beverage Policy
 Moved by Councillor Gay
 Seconded by Councillor Cook
 THAT Policy #0530, cited as the Alcoholic Beverage Policy, be confirmed unchanged.
- 16-24-15** CARRIED

#5340 Sewer Blockage Policy
 Moved by Councillor Steep
 Seconded by Councillor Gay
 THAT Policy #5340, cited as the Sewer Blockage Policy, be confirmed unchanged.

17-24-15 CARRIED

#2640 Respectful Workplace Policy (Harassment and Anti-Bullying)
 Moved by Councillor Gay
 Seconded by Councillor Steep
 THAT Policy #2640, cited as the Respectful Workplace Policy (Harassment and Anti-Bullying) Policy, be approved as amended.

18-24-15 CARRIED

#7150 Emergency Operations Centre (EOC) Activation Wage Reimbursement Policy
 Moved by Councillor Cook
 Seconded by Councillor Steep
 THAT Policy #7150, cited as the Emergency Operations Centre (EOC) Activation Wage Reimbursement Policy, be approved.

19-24-15 CARRIED

MEMBER REPORTS AND INQUIRIES

Councillor Cook Committee Report

Nil

Member Inquiry

- 1) Inquired about concerns from a resident in respect to road repairs on 9th Avenue near the school.
 Staff advised that they would look into this concern further.

Councillor Gay Committee Report

Nil

Member Inquiry

1. Requested staff to look into the Community Hall side door being left unlocked after recent renters using the facility.
2. Indicated that there is a streetlight on 12th Ave up from Frontier Park that is malfunctioning.
 Staff indicated that this problem would be referred to Fortis.

Councillor Steep Committee Report

Nil

Member Inquiry

1. Inquired about the Village trying to get the MOTI Speed Sign for Montrose.
 Staff advised that they have already been in conversation with MOTI regarding using the unit during the first weeks of kids returning to school.

Mayor Danchuk Committee Report

- 1) Provided a written report to Council on recent RDKB Committee and Board Meetings, and
- 2) Provided information to Council with respect to the Lower Columbia Community Development Team Society (LCCDT).

Member Inquiry

- 1) Advised Council on a recent meeting with a concerned resident and the CAO over bylaw infractions related to use of an electric fence within the Village.

Council requested Staff to review other local municipality's policies and/or bylaws with respect to the use of electric fences in their jurisdiction.

- CAO
- 1) Advised that a new Utility Operator in Training started with the Village last week,
 - 2) Advised that a new commercial gas range has been ordered for the Village Hall,
 - 3) Advised Council that the Mayor and the CAO would not be attending the next Regular Council meeting due to the UBCM Conference,
 - 4) Advised Council that their requested meeting with the Ministry of Transportation and Infrastructure at UBCM regarding Highway 3B crosswalk improvements was approved, and
 - 5) Requested Council to consider staff's request to close the Village Office the week of December 21-25, 2015. It was noted that regular Village maintenance and operations would not be affected from this proposed closure.

Moved by Councillor Cook
Seconded by Councillor Steep

THAT the Village Office be closed the week of December 21 to 25, 2015.

20-24-15 CARRIED

Council will review the need for the Regular Meeting currently scheduled for December 21, 2015 closer to that meeting date.

ADJOURNMENT

Councillor Steep moved adjournment at 9:08 p.m.

I hereby certify the preceding to be a true and correct account of the Regular Meeting #24-15 of Council held on September 08, 2015.

Mayor

CAO