

THE CORPORATION OF THE VILLAGE OF MONTROSE

**REGULAR MEETING #27 – 15**

A Regular Meeting of the Council of the Village of Montrose held in the Council Chambers on October 19, 2015.

Present Mayor J. Danchuk  
Councillor C. Cook  
Councillor M. Gay  
Councillor M. Reid  
Councillor R. Steep

CAO B. Teasdale

Absent Nil

Media Nil

Public Nil

**CALL TO ORDER**

Mayor Danchuk called the meeting to order at 7:00 p.m.

**AGENDA**

Agenda Moved by Councillor Cook  
Seconded by Councillor Reid

THAT the agenda for Regular Meeting #27-15 be adopted as circulated.

**1-27-15** CARRIED

**DELEGATION**

LCIC Terry Van Horne, Economic Development Officer from the Lower Community Initiatives Corporation reviewed the current role of the LCIC in the Greater Trail area (to undertake programs and projects designed to grow and diversify the local economy in the Lower Columbia / Kootenay Region by attracting new business, retention and expansion of existing businesses) and updated Council on their current initiatives (strategic plan review, recent workshops, initial business walk, general economic development strategies for the region).

She also discussed some current community / priority initiatives, projects and programs that have been identified as regional economic drivers.

Council thanked Mrs. Van Horne for attending the meeting and providing them with this update.

**MINUTES**

Meeting #25-15 Moved by Councillor Gay  
Seconded by Councillor Steep

THAT the Minutes of Regular Meeting #26-15 of October 5, 2015, be approved.

**2-27-15** CARRIED

**CONSENT CALENDAR**

Moved by Councillor Cook  
Seconded by Councillor Gay

THAT the Consent Calendar including:

- (1) BC Assessment – Re-organization Information,
- (2) IHA – Appointment of new President and Chief Executive Officer, and
- (3) UBCM - The Compass, October 7 & 14

be accepted as circulated.

**3-27-15**

CARRIED

**MOTIONS & SUBMISSIONS**

Nil

**REFERRALS FROM PRIOR MEETINGS**

Nil

**REFERRALS FROM DELEGATIONS**

Nil

**CORRESPONDENCE**

Crib/Whist Card Party A request from L. Randle requesting a waiver of for the Community Hall for the month of December.

Moved by Councillor Gay  
Seconded by Councillor Reid

THAT Council waive the December Community Hall Rental Fee for the Crib and Whist Card Party.

**4-27-15**

CARRIED

Minister Fassbender

Correspondence from Minister Fassbender, Ministry of Community, Sport and Cultural Development and Minister responsible for TransLink, regarding approval of an Infrastructure Planning Grant.

ACKNOWLEDGED

The CAO advised that the project has been completed and that a Final Claim has been sent off.

CB RDI

Information from the Columbia Basin Rural Development Institute regarding an upcoming training course/session in Nelson.

ACKNOWLEDGED

CB Env Education

An invitation from the Columbia Basin Environmental Education Network for Council to attend an upcoming Wine and Cheese event in Rossland.

ACKNOWLEDGED

The Mayor expressed interest in attending this event.

CBT

Correspondence from Neil Muth, President and Chief Executive Officer, regarding CBT's updated Columbia Basin Management Plan for 2016-2020 and information on upcoming open houses on their renewed strategic priorities.

ACKNOWLEDGED

The Mayor and the CAO advised that they would try to attend the Castlegar Open House in late October.

Royal Legion

An invitation from the Royal Canadian Legion to attend the annual Remembrance Banquet on November 10.

Mayor Danchuk advised that he would try to attend the event on behalf of Council.

Moved by Councillor Cook  
Seconded by Councillor Steep

THAT Council cover the expenses of Mayor Danchuk and his guest to attend the Legion's 2015 annual Remembrance Banquet.

**5-27-15**

CARRIED

EMBC

Information and agenda from Emergency Management British Columbia regarding their upcoming South East Region Fall Regional Seasonal Hazard Preparedness workshops.

ACKNOWLEDGED

**REPORTS & MEMORANDA**

CAO A Staff Report from the CAO regarding a review of possible Village surplus equipment for sale.

Moved by Councillor Cook  
Seconded by Councillor Steep

THAT Council approve Staff to advertise and carry out the selling of the surplus equipment on an "as is, where is" basis to the offer that is most advantageous to the Village.

**6-27-15** CARRIED

CAO A Staff Report from the CAO regarding further development of the 2016 Budget (Draft #2).

Moved by Councillor Cook  
Seconded by Councillor Reid

THAT Council receive the 2016 Budget Review Exercise (Draft #2) Report.

**7-27-15** CARRIED

Council discussed the Budget (Draft #2) and desired outcomes of the 2016 Budget. Council also discussed the 2016 User Fees as Tax Rate structure presented in the report. Council advised that Staff incorporate the proposed increased User Fee rates in Draft Budget #2 into the Draft 2016 Water and Wastewater Rates Bylaw Schedule for future consideration.

Council directed Staff to continue with the 2016 Budget development and incorporate the following:

- Review the Commercial Development Parcel Tax to ensure Village operations related to Yard and Garden Waste are covered, and
- Look into the possibility of scheduling a Town Hall Budget meeting in November to receive feedback from residents.

CAO A Staff Report from the CAO regarding an initial 2016 BV PARTS Budget Review Exercise.

Moved by Councillor Cook  
Seconded by Councillor Steep

THAT Council approve submission of the draft 2016 BV PARTS Budget and Five Year Financial Plan to the RDKB as presented.

**8-27-15** CARRIED

PW Foreman A Staff Report from K. Ihas regarding the September 2015 Public Works Monthly Report.

Moved by Councillor Steep  
Seconded by Councillor Gay

THAT Council receive the September 2015 Public Works Monthly Report.

**9-27-15** CARRIED

**FINANCIAL MATTERS**

Accounts Payable  
#015321-015351

Moved by Councillor Steep  
Seconded by Councillor Cook

THAT the commitments and expenditures represented by the accounts payable listed below be authorized and that the payment in the amount of FORTY-THREE THOUSAND, THREE HUNDRED and SIXTY-EIGHT DOLLARS and TWENTY-FOUR CENTS be approved.

Cheques #015321-015351 and payroll direct deposits \$43,368.24.

**10-27-15** CARRIED

**BYLAWS**

Bylaw #723

Moved by Councillor Cook  
Seconded by Councillor Reid

THAT Bylaw #723, cited as the General Fees & Charges Bylaw (2015), having been reconsidered and having met all prerequisites for final adoption, be now finally adopted, sealed and signed by the Mayor and the Clerk.

**11-27-15**

CARRIED

**POLICIES**

#1630

Credit Card Policy

Moved by Councillor Cook  
Seconded by Councillor Steep

THAT Policy #1630, cited as the Credit Card Policy, be confirmed unchanged.

**12-27-15**

CARRIED

#2680

Disciplinary Policy and Procedures Policy

Moved by Councillor Cook  
Seconded by Councillor Reid

THAT Policy #2680, cited as the Disciplinary Policy and Procedures Policy, be confirmed unchanged.

**13-27-15**

CARRIED

#1630

Vacation Policy

Moved by Councillor Gay  
Seconded by Councillor Reid

THAT Policy #2720, cited as the Vacation Policy, be confirmed unchanged.

**14-27-15**

CARRIED

**MEMBER REPORTS AND INQUIRIES**

Councillor Cook

Committee Report

- 1) Attended AKBLG sponsored "Aging in the Kootenays" event, and
- 2) Completed a recent Community Justice Forum Facilitator Training Workshop.

Member Inquiry

Nil

Councillor Gay

Committee Report

- 1) Reported on the upcoming Village Halloween festivities at the Montrose Hall on the 31, which includes Hot Dogs, Hot Chocolate and a Community Bonfire.

Member Inquiry

Nil

Councillor Steep

Committee Report

- 1) Advised Council on initial planning activities for the 60<sup>th</sup> Anniversary of the Village, which will be held in conjunction with Montrose Family Fun Days (currently tentatively scheduled for the second weekend in June).

Member Inquiry

Nil

Councillor Reid

Committee Report

Nil

Member Inquiry

Nil

Mayor Danchuk

Committee Report

1) Report on recent RDKB meetings.

Member Inquiry

Nil

CAO

1) Informed Council that the Deputy Clerk and the CAO would be attending the Fall WKBLGMA Chapter Meeting in Castlegar on Friday.

**ADJOURNMENT**

Councillor Gay moved adjournment at 8:33 p.m.

I hereby certify the preceding to be a true and correct account of the Regular Meeting #27-15 of Council held on October 19, 2015.

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Mayor

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CAO