

THE CORPORATION OF THE VILLAGE OF MONTROSE

REGULAR MEETING #28 – 15

A Regular Meeting of the Council of the Village of Montrose held in the Council Chambers on November 02, 2015.

Present Mayor J. Danchuk
Councillor C. Cook
Councillor M. Gay
Councillor R. Steep

CAO B. Teasdale

Absent Nil

Media Trail Times
Public 1 Member

CALL TO ORDER

Mayor Danchuk called the meeting to order at 7:00 p.m.

AGENDA

Agenda Moved by Councillor Cook
Seconded by Councillor Gay

THAT the agenda for Regular Meeting #28-15 be adopted as circulated.

1-28-15 CARRIED

DELEGATION

Nil

MINUTES

Meeting #27-15 Moved by Councillor Gay
Seconded by Councillor Steep

THAT the Minutes of Regular Meeting #27-15 of October 19, 2015, be approved.

2-28-15 CARRIED

CONSENT CALENDAR

Moved by Councillor Cook
Seconded by Councillor Steep

THAT the Consent Calendar including:

- (1) UBCM - The Compass, October 21 and 28,
- (2) FCM – Green Municipal Fund Grant Payment,
- (3) MIABC – Dividend Cheques

be accepted as circulated.

3-28-15 CARRIED

MOTIONS & SUBMISSIONS

Nil

REFERRALS FROM PRIOR MEETINGS

Nil

REFERRALS FROM DELEGATIONS

Nil

CORRESPONDENCE

BV Lions Correspondence from the Beaver Valley Lions Club requesting a waiver of the Hall Rental Fee for their Annual Christmas Party on December 11.

Moved by Councillor Gay
Seconded by Councillor Cook

THAT Council waive the Hall Rental Fee for the 2015 BV Loins Christmas Party.

4-28-15

CARRIED

EMCON

Information from Emcon Services Inc. regarding their upcoming Winter Stakeholder Meeting in November.

ACKNOWLEDGED

The CAO advised that the Public Works Foreman would be attending this event.

REPORTS & MEMORANDA

Deputy Clerk

A Staff Report from the Deputy Clerk regarding Regional District Director appointment and/or re-appointment.

ACKNOWLEDGED

The CAO advised that this policy was reviewed in early September so that Council could have adequate time for consideration of the evaluation of the performance of the current Regional District Director and Alternate Director.

Moved by Councillor Gay
Seconded by Councillor Steep

THAT the performance of the Director and Alternate Director has been consistent with the commitments made at nomination time and FURTHER THAT Council renew the appointments of Mayor Danchuk to the position of Regional District of Kootenay Boundary Regional Director and Councillor Cook as Alternate Regional Director for 2016.

5-28-15

CARRIED

CAO

A Staff Report from the CAO regarding the requirement for the Village to hold a by-election to fill an open seat on Council.

Moved by Councillor Cook
Seconded by Councillor Gay

THAT pursuant to Sections 41(1) and (2) of the *Local Government Act*, Bryan Teasdale be appointed Chief Election Officer for conducting the 2016 local by-election with power to appoint other election officials as required for the administration and conduct of the 2016 local by-election, and FURTHER THAT Amy Gurnett be appointed Deputy Chief Election Officer for the 2016 local by-election.

6-28-15

CARRIED

CAO

A Staff Report from the CAO regarding the review of purchasing and installing of a Point-of-Sale System to complete additional financial transactions for Village services.

Moved by Councillor Cook
Seconded by Councillor Gay

THAT Council approve Staff to purchase and use of a Point of Sale System for Village operations with the most appropriate and/or convenient supplier for the Village.

7-28-15

CARRIED

CAO

A Staff Report from the CAO regarding General Administration Activities Update for October 2015.

Moved by Councillor Cook
Seconded by Councillor Steep

THAT Council receive the October 2015 General Administration Activities Update Report.

8-28-15

CARRIED

CAO A Staff Report from the CAO regarding further development of the 2016 Budget, specifically relating to proposed Capital Projects.
 Moved by Councillor Gay
 Seconded by Councillor Cook
 THAT Council receive the 2016 Budget Review Exercise Capital Program Report.

9-28-15 CARRIED

FINANCIAL MATTERS

Accounts Payable #015352-015375 Moved by Councillor Gay
 Seconded by Councillor Steep
 THAT the commitments and expenditures represented by the accounts payable listed below be authorized and that the payment in the amount of TWENTY-EIGHT THOUSAND, THIRTY-EIGHT DOLLARS and EIGHTY-ONE CENTS be approved.
 Cheques #015352-015375 and payroll direct deposits \$28,038.81.

10-28-15 CARRIED

Deputy Clerk Monthly Financial Reconciliation Report for September 2015.
 Moved by Councillor Steep
 Seconded by Councillor Cook
 THAT Council receive the Monthly Financial Reconciliation Report for September 2015.

11-28-15 CARRIED

BYLAWS

Bylaw #725 Moved by Councillor Cook
 Seconded by Councillor Gay
 THAT Bylaw #725, cited as the Montrose Financial Plan 2015-2019 Amendment Bylaw, be now introduced and read a first time.

12-28-15 CARRIED

Bylaw #725 Moved by Councillor Steep
 Seconded by Councillor Gay
 THAT Bylaw #725, cited as the Montrose Financial Plan 2015-2019 Amendment Bylaw, having been given due and detailed consideration by Council, be now read a second and third time.

13-28-15 CARRIED

POLICIES

#0540 Council Committee and Portfolio Policy
 Moved by Councillor Steep
 Seconded by Councillor Cook
 THAT Policy #0540, cited as the Council Committee and Portfolio Policy, be approved as amended.

14-28-15 CARRIED

Mayor Danchuk advised Council as to their 2016 Appointments:

Councillor Cook

Committee Appointments
 Finance and Cost Savings
 Parks, Rec and Open Spaces

Portfolio Appointments
 Finance and Administration
 Planning and Development
 Children’s and Youth Service

Councillor Gay

Committee Appointments
 Finance and Cost Savings
 Admin and Labour Relations

Portfolio Appointments
 Engineering and Public Works
 Seniors Services

Councillor Steep

Committee Appointments
 Finance and Cost Savings
 Admin and Labour Relations

Portfolio Appointments
 Parks and Recreation
 Public Relations and Outreach

Councillor (New)

Committee Appointments
 Finance and Cost Savings
 Parks, Rec and Open Spaces

Portfolio Appointments
 Economic Development
 Protective and Emerg Services

Mayor Danchuk

Committee Appointments
 Finance and Cost Savings
 Admin and Labour Relations
 Parks, Rec and Open Spaces

Portfolio Appointments
 Finance and Administration
 Planning and Development
 Parks and Recreation
 Public Relations and Outreach
 Engineering and Public Works
 Protective and Emerg Services

MEMBER REPORTS AND INQUIRIES

Councillor Cook

Committee Report

- 1) Presented the recent BV Youth Council Report.

Member Inquiry

Nil

Councillor Gay

Committee Report

- 1) Reported that the recent Halloween activities at the Hall was well attended and a success.

Member Inquiry

Nil

Councillor Steep

Committee Report

Nil

Member Inquiry

Nil

Mayor Danchuk

Committee Report

- 1) Reported on a recent funding request from BV Scouts regarding an upcoming trip.

Council advised Staff to differ this request to the Fruitvale Community Chest.

- 2) Advised Council as to the scheduling of a Town Hall meeting for November 18, from approximately 7-9pm at the Community Hall

- 3) Presented his written RDKB Board and Committee Meetings Report, and

- 4) Reported on the recent Hospital District Board Meeting.

Member Inquiry

Nil

CAO

Nil

ADJOURNMENT

Councillor Gay moved adjournment at 8:07 p.m.

I hereby certify the preceding to be a true and correct account of the Regular Meeting #28-15 of Council held on November 02, 2015.

Mayor

CAO