

THE CORPORATION OF THE VILLAGE OF MONTROSE

**REGULAR MEETING #42 - 12**

A Regular Meeting of the Council of the Village of Montrose held in the Council Chambers on December 3, 2012.

Present Mayor J. Danchuk  
Councillor D. Berriault  
Councillor D. Duclos  
Councillor M. Gay  
CAO K. Chartres

Absent Councillor C. Cook

Media Nil

**CALL TO ORDER**

Mayor Danchuk called the meeting to order at 7:00 p.m.

**AGENDA**

Agenda Moved by Councillor Duclos  
Seconded by Councillor Berriault

THAT the agenda for Regular Meeting #42-12 be adopted as circulated.

**1-42-12** CARRIED

**DELEGATION**

Nil

**MINUTES**

Meeting #41-12 Moved by Councillor Berriault  
Seconded by Councillor Gay

THAT the Minutes of Regular Meeting #41-12 of November 19, 2012, be approved.

**2-42-12** CARRIED

**CONSENT CALENDAR**

Moved by Councillor Duclos  
Seconded by Councillor Gay

THAT the Consent Calendar including:

- (1) BCSPCA – Animal Control Summary, Aug, Sept, Oct 2012;
- (2) UBCM – Member Release – Local Government Contract Management Committee Meeting; and
- (3) UBCM – The Compass – Nov. 21 & 28, 2012.

be accepted as circulated.

**3-42-12** CARRIED

**MOTIONS & SUBMISSIONS**

Nil

**REFERRALS FROM PRIOR MEETINGS**

Nil

**REFERRALS FROM DELEGATIONS**

Nil

**CORRESPONDENCE**

- Fort St. John      A letter from Fort St. John Mayor to Canada Post regarding developer fees for Community Mail Box installations.
- ACKNOWLEDGED
- Fort St. John      A letter from Fort St. John Mayor to Premier Clark regarding the Persons with disabilities Benefit.
- ACKNOWLEDGED
- AKBLG              A letter from AKBLG Secretary/Treasurer regarding Notice of Annual General Meeting and First Call for Resolutions 2013.
- ACKNOWLEDGED
- CNK                 A Notice from Carbon Neutral Kootenays regarding regional community carbon fund and 2012 carbon offsets purchase offer.
- ACKNOWLEDGED
- CBT                 A Notice from the Columbia Basin Trust regarding preparing for a climate resilient future.
- ACKNOWLEDGED
- Interior Health    A letter from IHA President to Elected Officials regarding the recently completed Surgical Services Review and Future State Modeling report.
- ACKNOWLEDGED
- J. Kwan, MLA      A letter from MLA and Opposition Critic for Jobs, Economic Development and Trade Jenny Kwan regarding the status of the Canada-EU Comprehensive Economic and Trade Agreement (CETA) negotiations.
- ACKNOWLEDGED
- LCI                 A letter from Lower Columbia Initiatives Director Sandy Santori regarding the release of the Lower Columbia Regional Profile.
- ACKNOWLEDGED
- Interior Health    A Release from IHA regarding a new CT scanner for KBRH.
- ACKNOWLEDGED
- REPORTS & MEMORANDA**
- Deputy Clerk      A memo from the Deputy Clerk regarding the 2013 Acting Mayor & Meeting dates.
- ACKNOWLEDGED
- CAO                 A memo from the CAO regarding Annual MIABC Risk Management Conference.
- Moved by Councillor Berriault  
Seconded by Councillor Duclos
- THAT Council approves the attendance of the CAO at the 2013 MIABC Risk Management Conference.
- 4-42-12**            CARRIED

CAO A Staff Report from the CAO regarding the review of Working Alone Policy #0125.

Moved by Councillor Berriault  
Seconded by Councillor Duclos

THAT Council approves the proposed Working Alone Policy#0125 for adoption as presented.

**5-42-12** CARRIED

**Financial Matters**

Accounts Payable #013066-013105 Moved by Councillor Berriault  
Seconded by Councillor Duclos

THAT the commitments and expenditures represented by the accounts payable listed below be authorized and that the payment in the amount of FIFTY-SIX THOUSAND and SIXTY-FIVE dollars and FIFTY cents be approved:

Cheques #013066-013105 and payroll direct deposits \$56,065.50.

**6-42-12** CARRIED

Deputy Clerk A memo from the Deputy Clerk regarding the reconciliation Report for the month ending October 2012.

ACKNOWLEDGED

CAO A memo from the CAO regarding the execution of internal financial transfers.

Moved by Councillor Berriault  
Seconded by Councillor Duclos

THAT Council authorize the payment of \$32,665 owed by the Sewer Operating Fund to the General Operating Fund be executed.

**7-42-12** CARRIED

Moved by Councillor Gay  
Seconded by Councillor Duclos

THAT Council authorize the payment of \$19,058 owed by the Water Operating Fund to the General Operating Fund be executed.

**8-42-12** CARRIED

Moved by Councillor Duclos  
Seconded by Councillor Berriault

THAT Council authorize the payment of \$110,000 from the General Operating Fund to the Capital Sewer Reserve be executed.

**9-42-12** CARRIED

Moved by Councillor Berriault  
Seconded by Councillor Duclos

THAT Council authorize the payment of \$95,000 from the General Operating Fund to the Capital Buildings, Machinery, Equipment Reserve be executed.

**10-42-12**

CARRIED

Moved by Councillor Gay  
Seconded by Councillor Berriault

THAT Council authorize the payment of \$23,690 from the General Operating Fund to the Capital Drainage Reserve be executed.

**11-42-12**

CARRIED

Moved by Councillor Duclos  
Seconded by Councillor Gay

THAT Council authorize the payment of \$20,000 from the Capital Buildings, Machinery, Equipment Reserve to the Capital Vehicle Reserve be executed.

**12-42-12**

CARRIED

**BYLAWS**

#699

Moved by Councillor Berriault  
Seconded by Councillor Duclos

That Bylaw #699, cited as the 2013 Water and Wastewater User Rates Bylaw having been reconsidered and having met all prerequisites for final adoption, be now finally adopted, sealed and signed by the Mayor and the Clerk.

**13-42-12**

CARRIED

#700

Moved by Councillor Berriault  
Seconded by Councillor Duclos

That Bylaw #700, cited as the 2013 Expenses (Council/Staff) Bylaw be now introduced and read a first time.

**14-42-12**

CARRIED

#700

Moved by Councillor Duclos  
Seconded by Councillor Gay

That Bylaw #700, cited as the 2013 Expenses (Council/Staff) Bylaw having been given due and detailed consideration by Council, be now read a second and third time.

**15-42-12**

CARRIED

CAO

A memo from the CAO regarding the establishment of a Community Development Reserve Fund.

#701

Moved by Councillor Gay  
Seconded by Councillor Berriault

That Bylaw #701, cited as the Consolidated Reserve Funds Bylaw Amendment (Community Development) be now introduced and read a first time.

**16-42-12**

CARRIED

#701

Moved by Councillor Berriault  
Seconded by Councillor Duclos

That Bylaw #701, cited as the Consolidated Reserve Funds Bylaw Amendment (Community Development) having been

given due and detailed consideration by Council, be now read a second and third time.

**17-42-12** CARRIED

**POLICIES**

#1730 Cheque Cashing Policy  
Moved by Councillor Gay  
Seconded by Councillor Duclos

THAT Policy #1730, cited as the Cheque Cashing Policy, be confirmed unchanged.

**18-42-12** CARRIED

#1792 Continuous Services Policy  
Moved by Councillor Duclos  
Seconded by Councillor Berriault

THAT Policy #1792, cited as the Continuous Services Policy, be confirmed amended by replacing Policy Objective 1 with:

“1. To limit the application of this policy to continuous services of a cost exceeding *five thousand dollars (\$5,000)* per year”

**19-42-12** CARRIED

#7400 Vandalism Response Policy  
Moved by Councillor Berriault  
Seconded by Councillor Gay

THAT Policy #7400, cited as the Vandalism Response Policy, be confirmed unchanged.

**20-42-12** CARRIED

**MEMBER REPORTS AND INQUIRIES**

Councillor Gay Committee Report

1) Councillor Gay requested that Minister Lake’s response letter be forwarded on to both Reg Conway and Leopoldo Ganzini.

Informed Council that a community group is considering setting up a committee to deal with bears. She informed Council that she will also sit on the committee.

Member Inquiry

Nil

Councillor Berriault Committee Report

Councillor Berriault reported his attendance at Airport Service Review Meeting on November 22. He further reported that the majority of voting members agreed that:

1. City of Trail letter initiating the Service Review was premature;
2. They are happy with current service levels; and
3. The Trail airport provides for a niche market.

Member Inquiry

Nil

Councillor Cook Committee Report

Nil

Member Inquiry

Nil

Councillor Duclos Committee Report

Councillor Duclos provided a written report for RDKB Director business and elaborated further on selected items.

Member Inquiry

Nil

Mayor Danchuk

Committee Report

Mayor Danchuk provided a written report on a meeting he attended for the Waneta Expansion Project.

Mayor Danchuk attended the Family Action Network meeting where a local working group is set to put together a committee to develop initiatives to help families.

Member Inquiry

Nil

CAO

The CAO reported the following items:

1. The Village of Fruitvale released an Expression of Interest for a works fleet and have worked with the Village to include a fleet vehicle for the Village of Montrose.
2. A-Plus Electric was low bidder to complete Community Hall lighting upgrades and retro-fit. Work was completed November 27.
3. The Village has received a Thank You card from Leo and Barb Leavitt for the donation given to the KBRH Foundation in Memory of John Friess.
4. Updated Council on the Water Supply project. Sump structure concrete to be poured on Wednesday.

Deputy Clerk

Nil

**ADJOURNMENT**

Councillor Duclos moved adjournment 8:40 p.m.

I hereby certify the preceding to be a true and correct account of the Regular Meeting #42-12 of Council held on December 3, 2012.

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Mayor

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CAO