

THE CORPORATION OF THE VILLAGE OF MONTROSE

**REGULAR MEETING #43 - 12**

A Regular Meeting of the Council of the Village of Montrose held in the Council Chambers on December 17, 2012.

Present Mayor J. Danchuk  
Councillor D. Berriault  
Councillor C. Cook  
Councillor D. Duclos  
Councillor M. Gay  
CAO K. Chartres

Media Nil

**CALL TO ORDER**

Mayor Danchuk called the meeting to order at 7:00 p.m.

**AGENDA**

Agenda Moved by Councillor Cook  
Seconded by Councillor Berriault

THAT the agenda for Regular Meeting #43-12 be adopted as circulated.

**1-43-12** CARRIED

**DELEGATION**

D. Derby-RDKB Deputy Regional Fire Chief / Emergency Program Coordinator  
Dan Derby provided Council with a presentation regarding the RDKB Board approved Regional Emergency Management Agreement.

**MINUTES**

Meeting #42-12 Moved by Councillor Berriault  
Seconded by Councillor Duclos

THAT the Minutes of Regular Meeting #42-12 of December 3, 2012, be approved as amended.

**2-43-12** CARRIED

**CONSENT CALENDAR**

Moved by Councillor Cook  
Seconded by Councillor Gay

THAT the Consent Calendar including:

- (1) Commissionaires – Month-end Statement, Nov, 2012;
- (2) UBCM – The Compass – December 5, 2012;
- (3) UBCM – The Compass – December 12, 2012; and
- (4) UBCM – Small Communities Update.

be accepted as circulated.

**3-43-12** CARRIED

**MOTIONS & SUBMISSIONS**

Signing Authority Moved by Councillor Berriault  
Seconded by Councillor Gay

THAT Alana LaFreniere be authorized to sign cheques on behalf of the Village of Montrose and FURTHER THAT retired Administration Clerk Carol Cournoyer be removed from having signing authority on behalf of the Village.

**4-43-12**

CARRIED

**REFERRALS FROM PRIOR MEETINGS**

Nil

**REFERRALS FROM DELEGATIONS**

Council requested that this item be deferred to the next regular meeting.

**CORRESPONDENCE**

Min. of Env.

A letter from BC Minister of Environment responding to Council concerns regarding bear problems and conservation funding.

ACKNOWLEDGED

Councillor Gay reported that she will be joining residents of the community on a committee to attempt to assist the Village in reducing bear-human conflicts.

Elkford

A letter from Elkford Mayor to the Federal Minister of Fisheries and Oceans supporting requests made by the District of Maple Ridge regarding the Federal Fisheries Act.

ACKNOWLEDGED

UBCM

A letter from the Gas Tax /Public Transit Management Services regarding the second Community Works Fund payment to the Village.

ACKNOWLEDGED

Elkford

A letter from Elkford Mayor to Premier Clak supporting the Cities of Port Alberni and Fort St. John regarding an increase to the Persons with Disabilities Benefit.

ACKNOWLEDGED

Office of MLA

An Invitation from the MLA Kootenay West regarding a Christmas Open House to be held on December 20, 2012.

ACKNOWLEDGED

**REPORTS & MEMORANDA**

Deputy Clerk

A memo from the Deputy Clerk regarding Family Fun Day.

ACKNOWLEDGED

Staff directed to draft a bulletin for review and to be mailed out to the community from the Recreation Commission requesting that new volunteers attend a meeting on January 9 at 6:00 p.m. The purpose of the meeting will be to gauge volunteer interest from the community to determine if Family Fun Day will go ahead or be cancelled in 2013.

PW Foreman

Public Works Report for month-ending November 2012.

ACKNOWLEDGED

Councillor Berriault inquired about the condition of the clarifiers and chlorine chamber and why they needed to be cleaned. CAO responded that these items were regular maintenance.

CAO A Memorandum from the CAO regarding the allocation of Community Works Fund Payments.

Moved by Councillor Berriault  
Seconded by Councillor Cook

THAT Council authorize the payment of \$11,022.14 from cash reserves to the Community Works Fund Reserve be executed and FURTHER THAT Council authorize the payment of \$90,795.46 from the General Operating Fund to the Community Works Fund Reserve be executed

**5-43-12** CARRIED

Council directs staff to propose the expenditure of the 2013 Community Works Fund payments be made to the Water Supply Improvement Project in the 2013 budget discussions.

**Financial Matters**

Accounts Payable #013106-013138 Moved by Councillor Cook  
Seconded by Councillor Duclos

THAT the commitments and expenditures represented by the accounts payable listed below be authorized and that the payment in the amount of ONE HUNDRED AND FORTY-EIGHT THOUSAND TWO HUNDRED and SEVENTY-TWO dollars and SEVENTY-NINE cents be approved:

Cheques #013106-013138 and payroll direct deposits \$148,272.79.

**6-43-12** CARRIED

Montrose Rec. 2012 Montrose Recreation Income Statement.

ACKNOWLEDGED

**BYLAWS**

#700 Moved by Councillor Berriault  
Seconded by Councillor Duclos

That Bylaw #700, cited as the 2013 Expenses (Council/Staff) Bylaw having been reconsidered and having met all prerequisites for final adoption, be now finally adopted, sealed and signed by the Mayor and the Clerk.

**7-43-12** CARRIED

#701 Moved by Councillor Gay  
Seconded by Councillor Cook

That Bylaw #701, cited as the Consolidated Reserve Funds Bylaw Amendment (Community Development) having been reconsidered and having met all prerequisites for final adoption, be now finally adopted, sealed and signed by the Mayor and the Clerk.

**8-43-12** CARRIED

**POLICIES**

#0330 Community Recognition Policy

Moved by Councillor Berriault  
Seconded by Councillor Cook

THAT Policy #0330, cited as the Community Recognition Policy, be confirmed unchanged.

**9-43-12** CARRIED

#xxxx

Social Media Policy

Moved by Councillor Duclos  
Seconded by Councillor Gay

THAT the Policy cited as Social Media Policy be now received and adopted by Council:

**10-43-12** CARRIED

**MEMBER REPORTS AND INQUIRIES**

Councillor Gay

Committee Report

1) Councillor Gay requested that Council meet once only in July and August. She stated that no other Councils meet regularly in the summer. Councillor Cook reminded Councillor Gay that the meeting dates are now set and have been advertised.

Member Inquiry

Nil

Councillor Berriault

Committee Report

Nil

Member Inquiry

1) Councillor Berriault inquired to the process of the LWMP decision committee recommendation to Council. CAO stated that a recommendation report will be given to Council before the next regular meeting.

Councillor Cook

Committee Report

1) Councillor Cook reported that the Beaver Valley Youth Council is looking to start recruitment process to find new Council members to replace current Council members departing in 2013.

Member Inquiry

Nil

Councillor Duclos

Committee Report

1) Councillor Duclos reported dissatisfaction with Emcon's highway maintenance services during the recent snow events.

Member Inquiry

Nil

Mayor Danchuk

Committee Report

Nil

Member Inquiry

Nil

CAO

The CAO reported the following items:

1. Amended Working Alone Policy to be implemented for the holiday season.

Moved by Councillor Cook  
Seconded by Councillor Berriault

THAT Council approves the procurement of services from Precision Service and Pumps to develop and test well #3 as set out in estimate received on December 17, 2012.

**11-43-12** CARRIED

Deputy Clerk

Nil

**ADJOURNMENT**

Councillor Duclos moved adjournment 8:30 p.m.

I hereby certify the preceding to be a true and correct account of the Regular Meeting #43-12 of Council held on December 17, 2012.

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Mayor

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CAO