

THE CORPORATION OF THE VILLAGE OF MONTROSE

**REGULAR MEETING #36-98**

A Regular Meeting of the Council of the Village of Montrose held in the Council Chambers on December 1, 1998.

Present: Mayor M. Walsh  
Councillor D. Berrault  
Councillor G. Parker  
Councillor P. Stone  
Administrator A. Carrel

Absent: Councillor R. Clarke

**CALL TO ORDER**

Mayor Walsh called the meeting to order at 7:00 PM.

**AGENDA**

Moved by Councillor Parker  
Seconded by Councillor Berrault

That item #9(2) be deleted and that the agenda of Regular Meeting #36-98 be adopted as amended.

CARRIED

**DELEGATIONS**

Parkinson

Mr. & Ms. S. & K. Parkinson (901 - 8<sup>th</sup> Street) attended the meeting to express their concern over water pooling adjacent to their driveway as a consequence of the paving program of the past summer.

Council noted that the contractor has reported the problem, and directed the Administrator to look into the matter.

**MINUTES**

Moved by Councillor Parker  
Seconded by Councillor Berrault

That the minutes of the Regular Meeting #35-98 of November 17, 1998 be adopted as circulated.

CARRIED

**CONSENT CALENDAR**

Moved by Councillor Berrault  
Seconded by Councillor Stone

That the Consent Calendar including:

1. UBCM Member Release;
2. MIABC - Y2K Report;
3. MIABC - Final 1999 Assessments;
4. MIABC 1998 Risk Management Review;
5. Ministry of AG - Emergency Public Information Plan;
6. KB Regional Fire Services - October Incident Report;
7. RDKB - Board Minutes of October 29, 1998, and
8. RDKB - Commission Minutes of November 17, 1998, and
9. Bylaw Enforcement - November 1998 Report

be accepted as circulated.

CARRIED

## **MOTIONS & SUBMISSIONS**

Select Committees Moved by Councillor Berriault  
Seconded by Councillor Stone  
That the following Select Committees be appointed:  
Board of Variance  
- Mr. Willard White  
Beaver Valley Recreation Commission Representatives  
- Ms. Donna Tjader  
- Ms. Donna Barr  
Provincial Emergency Program Coordinator  
- Mr. Bill Wenman  
Regional Airport Committee Representative  
- Mr. Wilfred Ashby  
Trail Hospice/Palliative Care Representative  
- Mr. J. Bernie McMahon  
CARRIED

Standing Committees Moved by Councillor Berriault  
Seconded by Councillor Parker  
That the following Standing Committees be appointed:  
Finance, Administration & Cost Saving  
- Councillor Stone  
- Councillor Berriault  
- Councillor Clarke  
- Councillor Parker  
Montrose Recreation Commission  
- Councillor Clarke  
Community Hall  
- Mayor Walsh  
Bylaws & Policy  
- Councillor Parker  
Publicity & Public Relations  
- Councillor Clarke  
Special Projects  
- Mayor Walsh  
- Councillor Berriault  
- Councillor Clarke  
- Councillor Parker  
- Councillor Stone  
Works, Services & Utilities  
- Councillor Berriault  
Parks & Playgrounds  
- Councillor Berriault  
Provincial emergency Program  
- Councillor Parker  
Protective Services  
- Councillor Parker  
CARRIED

RDKB Moved by Councillor Parker  
Seconded by Councillor Stone  
That Councillor Berriault be appointed to serve as the Municipal Director for the Village of Montrose on the Board of the Regional District of Kootenay Boundary.  
CARRIED

RDKB Alternate Moved by Councillor Berrault  
Seconded by Councillor Parker

That Councillor Clarke be appointed to serve as the Alternate Municipal Director for the Village of Montrose on the Board of the Regional District of Kootenay Boundary.

CARRIED

Acting Mayor Moved by Councillor Parker  
Seconded by Councillor Stone

That the following be appointed to serve as Acting Mayors:

December 1998 - Councillor Berrault  
January 1999 - Councillor Clarke  
February 1999 - Councillor Parker  
March 1999 - Councillor Stone  
April 1999 - Councillor Berrault  
May 1999 - Councillor Clarke  
June 1999 - Councillor Parker  
July 1999 - Councillor Stone  
August 1999 - Councillor Berrault  
September 1999 - Councillor Clarke  
October 1999 - Councillor Parker  
November 1999 - Councillor Stone

CARRIED

#### **REFERRALS FROM PRIOR MEETINGS**

Nil

#### **CORRESPONDENCE**

PEP A letter Municipal Emergency Coordinator Mr. Bill Wenman requesting payment of \$500 grant in aid for the emergency program.

Moved by Councillor Stone  
Seconded by Councillor Parker

That the request for payment of a \$500 grant be referred to the 1999 Annual Budget.

CARRIED

Moved by Councillor Parker  
Seconded by Councillor Berrault

That the feasibility of establishing the Emergency Measures service as a regional function in the Beaver Valley be explored.

CARRIED

Southern Crossing Request for advice on Montrose participation in the Environmental Assessment review of the B.C. Gas Pipeline Southern Crossing Project.

Acknowledged

Selkirk Paving Report on deficiencies regarding the 1998 paving program.

The Administrator was directed to review the report and make recommendations.

KBS Request for participation in Season's Greetings Campaign.

Moved by Councillor Stone  
Seconded by Councillor Parker

That the Village of Montrose participated in the KBS Season's Greetings Campaign.

DEFEATED

## **REPORTS & MEMORANDA**

#1 Well Pump Administrator - Memorandum with recommendations ;for modifications to Well Pump #1.

Councillor Stone reported that some fine residue was found in the water, and offered to submit a sample of the residue for analysis.

The matter of the pump modification was referred to the 1999 Annual Budget.

General Matters Deputy Clerk - Report on various Council questions raised at Meeting #35-96.

Council expressed appreciation for the report and follow-up on matters raised at Council meetings.

The Administrator was directed to draft a policy for the use of the Community Bulletin Board.

The Administrator was directed to explore the feasibility of sharing services with the School District for tasks such as floor stripping in the Community Hall and blowing sprinkler systems.

## **FINANCIAL MATTERS**

October Report Administrator - A summary financial report for the month of October, 1998.

Moved by Councillor Stone  
Seconded by Councillor Berrault

That the October financial report be adopted as circulated.

CARRIED

Reserves Administrator - A proposal with two options for the restructuring of municipal reserves, together with draft bylaws for each option.

Moved by Councillor Parker  
Seconded by Councillor Stone

That the Village of Montrose Reserve Funds and Reserve Accounts be consolidated into a single Reserve Fund.

The motion was withdrawn by the mover with the consent of the seconder.

Moved by Councillor Stone  
Seconded by Councillor Parker

That the Village of Montrose Reserve Funds and Reserve Accounts be consolidated into a single Reserve Account.

CARRIED

Accounts Payable Moved by Councillor Stone  
Seconded by Councillor Berrault

That the commitments and expenditures represented by the accounts payable listed below be authorized and that their payment in the amount of TWENTY-SIX THOUSAND SIX HUNDRED ELEVEN dollars and TWENTY cents (\$26,611.20) in total be approved, and that the amount of ONE THOUSAND EIGHT HUNDRED AND FIFTY-FOUR dollars and TWENTY-SIX cents resulting from the cancellation of cheque #2902 be credited to the accounts:

Cheques #2924 to 2953 inclusive	\$ 26,611.20
Less Cheque #2902	\$
1,854.26	
TOTAL NET CURRENT EXPENDITURE	\$ 24,756.94

CARRIED

## **BYLAWS**

- #534 Moved by Councillor Berrault  
Seconded by Councillor Parker
- That Bylaw #534, cited as the "Sewer Rental Rates Amendment Bylaw No. 534 (1998)", having been reconsidered and having met all prerequisites for final adoption, be now finally adopted, sealed and signed by the Mayor and the Clerk.
- CARRIED
- #535 Moved by Councillor Berrault  
Seconded by Councillor Parker
- That Bylaw #535, cited as the "Garbage Collection Rates Bylaw No. 535 (1998)", having been reconsidered and having met all prerequisites for final adoption, be now finally adopted, sealed and signed by the Mayor and the Clerk.
- CARRIED
- #536 Moved by Councillor Stone  
Seconded by Councillor Parker
- That Bylaw #536, cited as the "Records Retention and Scheduling Bylaw", be now read a third time.
- CARRIED
- #537 Moved by Councillor Stone  
Seconded by Councillor Berrault
- That Bylaw #537, cited as the "Reserve Withdrawal Bylaw", be now introduced and read a first time.
- CARRIED
- #537 Moved by Councillor Stone  
Seconded by Councillor Parker
- That Bylaw #537, cited as the "Reserve Withdrawal Bylaw", having been given due and detailed consideration by Council, be now read a second and third time.
- CARRIED

## **POLICIES**

Nil

## **MEMBER REPORTS & INQUIRIES**

- Councillor Clarke A written report was tabled on the following topics:
- a) Invitation to a Council/Staff party on December 8, 1998, at 7 p.m. at Councillor Clarke's residence.
  - b) Support for the committee appointments and comments regarding the pending decisions on recreation facilities in the Beaver Valley.
  - c) The RDKB has received notice of an intended bottle return service in the Trail area, and the RDKB will hold a region-wide strategic planning workshop on February 5-6, 1999.
  - d) Notice of absence in February.
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- Councillor Stone Submitted a written report on the following topics:
- a) Meeting with Minister Kwan. The Minister advised that the Province is supporting a third phase of the Federal-Provincial Infrastructure Program with unspecified application.

- b) Expressing disappointment with the process and the inconclusive results of the November Beaver Valley recreation facilities workshop.
- c) Information concerning the decrease in Handi-Dart service in the area and the consequences of the service reduction on the population dependent on it.
- d) Still waiting for a response from Mr. Michael Butler (MoH) with respect to the air ambulance service.
- e) Requested that notices be placed in the Source to ask residents to maintain and operate wood burning appliances in a manner to minimize ash and particle emissions.
- f) Advised that the City of Grand Forks has implemented a system that enables tax payments to be made at banking machine.

Councillor Berrault

- a) Noted that the Urban Systems Ltd. reports on road paving and sewer maintenance promised for the end of November have not yet been delivered.
  - b) Inquired about the status of MoTH policies governing the maintenance of highway right-of-ways. (Administrator advised that copies of the policies have been delivered by MoTH).
  - c) Noted that the garbage bags promised for the end of November have not yet been delivered. Inquired about the method to be used for notifying citizens.
- d) Recommended that, in view of the problems encountered with the wells, the water metering option be pursued.

Councillor Parker

- a) Reported on the Community Policing meeting, that the committee has decided to focus on the teenage drinking/driving problem.
  - b) Acknowledged receipt of a \$500 donation for the Community Policing Committee from the RDKB.
- c) Advised that the WCB will be offering training programs in the area and recommended that Village staff attend whenever possible.
- d) Noted that should the Village decide to initiate a tax prepayment plan, the process would have to be established within the next six months.
- e) Inquired about the Village's plans to introduce e-mail at the Village office.

Mayor Walsh

Acknowledged receipt of a plaque from Scouts Canada.

Administrator

- a) Acknowledged Council's consensus to hold the Townhall Meeting on Wednesday, January 20, 1999 at 7:00 p.m. at the Montrose Community Hall.
- b) Reported on the breakdown of the #1 sewer lift station and the temporary repairs made.

**ADJOURNMENT**

On a motion by Councillor Berrault, the meeting adjourned at 8:30 PM.

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Mayor

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Clerk

