

THE CORPORATION OF THE VILLAGE OF MONTROSE

**REGULAR MEETING #27-2024**

Minutes of a Regular Meeting of the Council of the Village of Montrose held in Council Chambers at 565 11<sup>th</sup> Avenue, Montrose, BC on September 3<sup>rd</sup>, 2024.

Present Mayor M. Walsh  
Councillor D. Berriault  
Councillor P. Caron  
Councillor C. Cook  
Councillor R. Steep

L. Plotnikoff, CAO

Absent Nil

Media Nil

Public 1

**CALL TO ORDER**

Mayor Walsh called the meeting to order at 6:00 p.m.

**AGENDA**

Agenda Moved by Councillor Cook  
Seconded by Councillor Berriault

THAT the agenda for Regular Meeting #27-24 be adopted.

**1-27-24 CARRIED**

**DELEGATIONS**

Fire Chief Paul Marandino gave a presentation on concerns with the Village's open burning bylaw. Mayor Walsh thanked him for his presentation.

**REFERRALS FROM DELEGATIONS**

Staff to present a proposed updated open burning bylaw at a future Council meeting.

**MINUTES**

Meeting #26-24 Moved by Councillor Cook  
Seconded by Councillor Steep

THAT the Minutes of Regular Meeting #26-24 of August 19, 2024, be approved.

**2-27-24 CARRIED**

**CONSENT CALENDAR**

Moved by Councillor Caron  
Seconded by Councillor Berriault

THAT the Consent Calendar including:

- (1) City of Duncan – 2024 UBCM Resolution – Fail to Appear Charges in Policing Statistics
- (2) UBCM – Canada Community Building Fund: First Community Works Fund Payment for 2024/25
- (3) City of Pitt Meadows UBCM Resolution – Farm Property Tax System
- (4) AKBLG – Invitation to Participate

- (5) Cranbrook Chamber of Commerce – Elevating the Kootenays – an Economic Impact Summit

be accepted for circulation.

**3-27-24**

**CARRIED**

**MOTIONS & SUBMISSIONS**

Nil

**REFERRALS FROM PRIOR MEETINGS**

Nil

**CORRESPONDENCE**

- (1) M. Walker – Re: Tree Concern – 12<sup>th</sup> Ave./Christie Road. The Village to advise Ms. Walker that its certified arborist has deemed the tree to be healthy and the Village does not normally remove healthy trees. The Village will reassess the tree in 2025 as part of its annual inspection. If it is deemed unhealthy at that time and the Village arborist advises its removal, the Village will take action.

**REPORTS & MEMORANDA**

Dep. Clerk/Treasurer A report from H. Knott, Deputy Clerk/Treasurer regarding the 2024-2025 Acting Mayor and Council Meeting dates.

Moved by Councillor Cook  
Seconded by Councillor Caron

THAT the 2024/25 Acting Mayor Schedule and the Council Meeting dates be approved.

**4-27-24**

**CARRIED**

Dep. Clerk/Treasurer A report from H. Knott, Deputy Clerk/Treasurer regarding the Regional/WKBRH Director Appointments

Moved by Councillor Cook  
Seconded by Councillor Caron

THAT the Regional Director Appointment Report be received for information.

**5-27-24**

**CARRIED**

Bylaw A report from K. Warzocha, Bylaw Officer regarding Bylaw activities for the periods of August 12-23, 2024.

Moved by Councillor Berriault  
Seconded by Councillor Caron

THAT the Bylaw activities report for the period of August 12 -23 2024 be received for information.

**6-27-24**

**CARRIED**

**FINANCIAL MATTERS**

Accounts Payable Moved by Councillor Berriault

Seconded by Councillor Steep

#022132-022154

THAT the commitments and expenditures represented by the accounts payable listed below be authorized and that the payment in the amount of ONE HUNDRED and-EIGHT THOUSAND and TWENTY-SEVEN DOLLARS and NINETY-FOUR CENTS be approved.

Cheques #022132-022154 and payroll direct deposits of \$108,027.94

**7-27-24**

**CARRIED**

**BYLAWS**

CAO

A report from L. Plotnikoff, CAO regarding proposed Bylaw #784 - Council Remuneration Amending Bylaw #784 – 2024.

Moved by Councillor Cook  
Seconded by Councillor Steep

THAT Bylaw #784, cited as the Council Remuneration Amending Bylaw #784 – 2024, be now introduced and read a first time.

**8-27-24**

**CARRIED**

2<sup>nd</sup>/ 3<sup>rd</sup> Readings

Moved by Councillor Steep  
Seconded by Councillor Caron

THAT Bylaw #784, cited as the Council Remuneration Amending Bylaw #784 – 2024, having been given due and detailed consideration by Council, be now read a second and third time.

**9-27-24**

**CARRIED**

**POLICIES**

#0430

Village Bulletin Board Maintenance Policy #0430

Moved by Councillor Cook  
Seconded by Councillor Steep

THAT Village Bulletin Board Maintenance Policy #0430 remain the same.

**10-27-24**

**CARRIED**

#0480

Regional Director Appointment Policy #0480

Moved by Councillor Steep  
Seconded by Councillor Caron

THAT Regional Director Appointment Policy #0480 remain the same.

**11-27-24**

**CARRIED**

#0530

Alcoholic Beverage Policy #0530

Moved by Councillor Caron  
Seconded by Councillor Cook

THAT Alcoholic Beverage Policy #0530 remain the same.

**12-27-24**

**CARRIED**

#0551

Delegations to Council Policy #0551

Moved by Councillor Steep  
Seconded by Councillor Berriault

THAT Delegations to Council Policy #0551 remain the same.

**13-27-24 CARRIED**

#2640 Respectful Workplace Policy #2640

Moved by Councillor Berriault  
Seconded by Councillor Steep

THAT Respectful Workplace Policy #2640 remain the same.

**14-27-24 CARRIED**

#2660 Council-Staff Relations Policy #2660

Moved by Councillor Steep  
Seconded by Councillor Cook

THAT Council-Staff Relations Policy #2660 remain the same.

**15-27-24 CARRIED**

**MEMBER REPORTS AND INQUIRIES**

Councillor Berriault Committee Report

Nil

Member Inquiry

Nil

Councillor Caron Committee Report

Nil

Member Inquiry

Nil

Councillor Cook Committee Report

Nil

Member Inquiry

1. Advised that a dog issue on 10<sup>th</sup> Avenue may need to be addressed. Bylaw to follow-up.

Councillor Steep Committee Report

Nil

Member Inquiry

Nil

Mayor Walsh Committee Report

1. Advised on a water line dig on 9<sup>th</sup> Avenue.

Moved by Councillor Berriault  
Seconded by Councillor Caron

THAT the Village proceed at its expense with the re-paving of the portion of the driveway on 9<sup>th</sup> Avenue that was damaged due to the old school water line repair.

**16-27-24 CARRIED**

2. Presented L. Plotnikoff, CAO with the Certificate in Local Government Statutory Administration on behalf of the BC Board of Examiners.

Member Inquiry

Nil

CAO

Advised on:

1. The Villages' website upgrade project.

**ADJOURNMENT**

Councillor Berriault moved adjournment at 6:58pm.

I hereby certify the preceding to be a true and correct account of the Regular Meeting #27-24 of Council held on September 3<sup>rd</sup>, 2024.

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Mayor

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Corporate Officer