

THE CORPORATION OF THE VILLAGE OF MONTROSE

**REGULAR MEETING #31-2024**

Minutes of a Regular Meeting of the Council of the Village of Montrose held in Council Chambers at 565 11<sup>th</sup> Avenue, Montrose, BC on October 21, 2024.

Present Mayor M. Walsh  
Councillor D. Berriault  
Councillor C. Cook  
Councillor R. Steep  
  
Chief Administrative Officer, L. Plotnikoff

Absent Councillor P. Caron

Media Nil

Public Nil

**CALL TO ORDER**

Mayor Walsh called the meeting to order at 6:00 p.m.

**AGENDA**

Agenda Moved by Councillor Berriault  
Seconded by Councillor Steep

**THAT** the agenda for Regular Meeting #31-24 be adopted.

**1-31-24**

**CARRIED**

**DELEGATIONS**

Nil

**REFERRALS FROM DELEGATIONS**

Nil

**MINUTES**

Meeting #29-24 Moved by Councillor Cook  
Seconded by Councillor Berriault

**THAT** the Minutes of Regular Meeting #29-24 of October 7, 2024, be approved.

**2-31-24**

**CARRIED**

**CONSENT CALENDAR**

Moved by Councillor Steep  
Seconded by Councillor Cook

THAT the Consent Calendar:

- (1) BCSPCA – September Dispatch Summary

be received for information.

**3-31-24**

**CARRIED**

**MOTIONS & SUBMISSIONS**

Nil

**REFERRALS FROM PRIOR MEETINGS**

Nil

**CORRESPONDENCE**

Nil

**REPORTS & MEMORANDA**

Bylaw Officer

A report from K. Warzocha, Bylaw Officer regarding bylaw activities for the period of September 23 to October 04, 2024.

Moved by Councillor Cook  
Seconded by Councillor Steep

THAT the Bylaw activities report for the period of September 23 to October 04, 2024, be received.

**4-31-24**

**CARRIED**

CAO

A report from L. Plotnikoff, CAO regarding the Joint Inter-Municipal Accessibility Advisory Committee – Accessibility Plan Draft #2.

Moved by Councillor Berriault  
Seconded by Councillor Cook

That Council reviews the Joint Inter-Municipal Accessibility Advisory Committee's draft action plan and relays any comments to the Committee by November 6<sup>th</sup>.

**5-31-24 CARRIED**

PW Foreman A report from G. Bignell, Public Works Foreman regarding Public Works Operations for the month of September.

Moved by Councillor Cook  
Seconded by Councillor Berriault

THAT the Public Works Operational Report for September be received.

**6-31-24 CARRIED**

Dep. Clerk/Treasurer A report from H. Knott, Deputy Clerk/Treasurer regarding Council appointments to the RDKB Board.

Moved by Councillor Cook  
Seconded by Councillor Steep

THAT Council appoint Mayor Walsh as Director and Councillor Berriault as Alternate Director to the RDKB Board.

**7-31-24 CARRIED**

Moved by Councillor Steep  
Seconded by Councillor Cook

THAT Council appoint Councillor Berriault to the WKBRHD Board.

**8-31-24 CARRIED**

Dep. Clerk/Treasurer A memorandum from H. Knott, Deputy Clerk/Treasurer regarding the BCSPCA Christmas Donation Drive.

Moved by Councillor Steep  
Seconded by Councillor Cook

THAT the Village proceed with supporting the BCSPCA Christmas Donation Drive.

**9-31-24 CARRIED**

**FINANCIAL MATTERS**

Accounts Payable Moved by Councillor Cook  
Seconded by Councillor Steep

#022231-022260 THAT the commitments and expenditures represented by the accounts payable listed below be authorized and that the payment in the amount of THIRTY-SEVEN THOUSAND EIGHT-HUNDRED and FORTY-TWO DOLLARS and TWENTY CENTS be approved.

Cheques #022131-022060 and payroll direct deposits \$37,842.20

**10-31-24**

**CARRIED**

**BYLAWS**

#785 1st Reading Moved by Councillor Steep  
Seconded by Councillor Cook

THAT Bylaw #785 – 2025 Water and Wastewater User Rates Bylaw be now introduced and read a first time.

**11-31-24**

**CARRIED**

#785 2<sup>nd</sup>/3<sup>rd</sup> Readings Moved by Councillor Steep  
Seconded by Councillor Berriault

THAT Bylaw #785 – 2025 Water and Wastewater User Rates Bylaw, having been given due and detailed consideration by Council, be now read a second and third time.

**12-31-24**

**CARRIED**

**POLICIES**

#1630 Credit Card Policy

Moved by Councillor Cook  
Seconded by Councillor Berriault

THAT Policy #1630, cited as the Credit Card Policy, be confirmed unchanged.

**13-31-24**

**CARRIED**

#2680 Disciplinary Policy and Procedures

Moved by Councillor Steep  
Seconded by Councillor Berriault

THAT Policy #2680, cited as the Disciplinary Policy and Procedures, be confirmed unchanged.

**14-31-24**

**CARRIED**

#2720

Vacation Policy

Moved by Councillor Cook  
Seconded by Councillor Berriault

THAT Policy #2720, cited as the Vacation Policy, be confirmed unchanged.

**15-31-24**

**CARRIED**

**MEMBER REPORTS AND INQUIRIES**

Councillor Berriault

Committee Report

Nil

Member Inquiry

Nil

Councillor Cook

Committee Report

Nil

Member Inquiry

Nil

Councillor Steep

Committee Report

Nil

Member Inquiry

Nil

Mayor Walsh

Committee Report

Advised on:

1. BV PARTS Recreation Review Meeting is scheduled for October 29<sup>th</sup> and Council is encouraged to attend if possible.
2. Some technical difficulties related to internet service were experienced during the BC Provincial Election held at the Montrose Community Hall.

Moved by Councillor Cook  
Seconded by Councillor Steep

THAT Council send a congratulatory letter to Fruitvale Mayor – Steve Morissette for his recent election as a Provincial Government MLA.

**16-31-24**

**CARRIED**

Moved by Councillor Cook  
Seconded by Councillor Steep

THAT Council send a letter to MLA Katrine Conroy thanking her for her years of dedicated service to our area and wishing her the very best in her retirement from politics.

Member Inquiry

Nil

CAO

Advised on:

1. Nil

**ADJOURNMENT**

Councillor Berriault moved adjournment at 6:25p.m.

I hereby certify the preceding to be a true and correct account of the Regular Meeting #31-24 of Council held on October 21, 2024.

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Mayor

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Corporate Officer