

THE CORPORATION OF THE VILLAGE OF MONTROSE

REGULAR MEETING #35-2024

Minutes of a Regular Meeting of the Council of the Village of Montrose held in Council Chambers at 565 11th Avenue, Montrose, BC on December 2, 2024.

Present Mayor M. Walsh
Councillor D. Berriault
Councillor P. Caron
Councillor C. Cook
Councillor R. Steep

Chief Administrative Officer, L. Plotnikoff

Absent Nil

Media Nil

Public Nil

CALL TO ORDER

Mayor Walsh called the meeting to order at 6:00 p.m.

AGENDA

Agenda Moved by Councillor Cook
Seconded by Councillor Berriault

THAT the agenda for Regular Meeting #35-24 be adopted.

1-35-24 CARRIED

DELEGATIONS

Nil

REFERRALS FROM DELEGATIONS

Nil

MINUTES

Meeting #34-24 Moved by Councillor Caron
Seconded by Councillor Berriault

THAT the Minutes of Regular Meeting #34-24 of November 18, 2024, be approved.

2-35-24

CARRIED

CONSENT CALENDAR

Moved by Councillor Caron
Seconded by Councillor Steep

THAT the Consent Calendar:

- (1) UBCM – The Compass Nov 20th & 27th
- (2) Interior Health – Healthy Communities November 2024

be received for information.

3-35-24

CARRIED

MOTIONS & SUBMISSIONS

Nil

REFERRALS FROM PRIOR MEETINGS

Nil

CORRESPONDENCE

- (1) AKBLG – Call for Photos, 2025 Convention & Responsible Conduct Feedback

ACKNOWLEDGED

REPORTS & MEMORANDA

Bylaw Officer

A report from K. Warzocha, Bylaw Officer regarding bylaw activities for the period of November 4, 2024, to November 15, 2024.

Moved by Councillor Caron
Seconded by Councillor Berriault

THAT the Bylaw activities report for the period of November 4, 2024, to November 15, 2024, be received.

4-35-24

CARRIED

PW Foreman

A report from G. Bignell, Public Works Foreman regarding Public Works Department activities for October 2024.

Moved by Councillor Berriault
Seconded by Councillor Steep

THAT Council receives the Public Works Department Activities Report for October 2024.

5-35-24

CARRIED

CAO

A verbal report from L. Plotnikoff, CAO, regarding the Village Square Building.

Council directed that the Village Square Building hours to be changed for the winter to Monday to Friday 8:00am to 3:00pm, new signage to be installed regarding no unsupervised minors in the building, and staff to bring forward a security video review policy.

PW Foreman

A report from G. Bignell, Public Works Foreman regarding the recent yard waste/leaf drop-off bin program.

Moved by Councillor Caron
Seconded by Councillor Steep

THAT the Yard Waste Bin Report be received for information.

6-35-24

CARRIED

FINANCIAL MATTERS

Accounts Payable

Moved by Councillor Steep
Seconded by Councillor Caron

#022322-022338

THAT the commitments and expenditures represented by the accounts payable listed below be authorized and that the payment in the amount of NINETY-FOUR THOUSAND SEVEN-HUNDRED and TWENTY-ONE DOLLARS and EIGHTY-SIX CENTS be approved.

Cheques #022322-022338 and payroll direct deposits \$94,721.86

7-35-24

CARRIED

Dep. Clerk/Treasurer

A report from H. Knott, Deputy Clerk/Treasurer regarding the October 2024 Bank Account Reconciliation.

Moved by Councillor Berrault
Seconded by Councillor Cook

THAT the October 2024 Bank Reconciliation Report be received.

8-35-24

CARRIED

BYLAWS

Nil

POLICIES

#0330 Community Recognition Policy

Moved by Councillor Cook
Seconded by Councillor Caron

THAT Policy #0330, cited as the Community Recognition Policy, be confirmed unchanged.

9-35-24 CARRIED

#0630 Proclamation Policy

Moved by Councillor Cook
Seconded by Councillor Steep

THAT Policy #0630, cited as the Proclamation Policy, be confirmed unchanged.

10-35-24 CARRIED

#1790 Purchasing Policy

Moved by Councillor Caron
Seconded by Councillor Berriault

THAT Policy #1790, cited as the Purchasing Policy, be amended to reflect limits in the range of:

1. \$10,000
2. \$10,000-\$20,000
3. \$20,000

AND THAT the policy be brought back to Council for consideration.

11-35-24 CARRIED

#1792 Continuous Services Policy

Moved by Councillor Caron
Seconded by Councillor Cook

THAT Policy #1792, cited as the Continuous Services Policy, be confirmed unchanged.

12-35-24 CARRIED

MEMBER REPORTS AND INQUIRIES

Councillor Berriault Committee Report

Nil

Member Inquiry

Nil

Councillor Caron Committee Report
Nil

Member Inquiry
Nil

Councillor Cook Committee Report
Nil

Member Inquiry
Nil

Councillor Steep Committee Report
Nil

Member Inquiry
Nil

Mayor Walsh Committee Report
Advised on:

1. Council invited to the Fire Departments' Christmas Dinner.
2. Presentations to the RDKB Board including from the Green Link Project, the RDKB Invasive Weed Control Program and a child-care-giver recruitment initiative.

Member Inquiry
Nil

CAO

Advised on:

1. Post Office snow clearing request.

Moved by Councillor Caron
Seconded by Councillor Cook

THAT the Village agrees to provide snow clearing service to the parking lot of the Montrose Canada Post Office for the 2024/2025 winter season at the contracted payment scheduled amount.

13-35-24

CARRIED

2. Reminded Council of the Village Christmas Luncheon on December 17th.

Moved by Councillor Cook
Seconded by Councillor Caron

THAT Council recognizes and sincerely thanks Village Staff/Crew for a job well done and provides each Staff/Crew member with a \$100 gift card on behalf of the Village.

14-35-24

CARRIED

3. The Village has been approached by a local resident who is very keen to help with the development of a Seniors' housing facility in the Village. Council supports staff assisting with this endeavor and reaffirmed it is a high priority Council strategic item.
4. New potential spray park features and enhancements are being worked on along with pricing for the 2025 budget.

ADJOURNMENT

Councillor Berriault moved adjournment at 6:40p.m.

I hereby certify the preceding to be a true and correct account of the Regular Meeting #35-24 of Council held on December 2, 2024.

Mayor

Corporate Officer